

MARKING REVIEWS

WHAT IS THE PURPOSE OF A MARKING REVIEW?

The purpose of Binnacle's Marking Review is to ensure Binnacle is monitoring the practices carried out by our Program Deliverers as part of their Third Party Agreement and role of a Trainer and Assessor for one or more Binnacle Training Programs.

Marking Reviews are performed at random selection of completed assessments with the marking decisions and feedback provided by you.

The review provides you with feedback on the following:

**Status Plan
and
Class Management**

**The Rules
of
Evidence**

- ✓ **Authentic**
- ✓ **Sufficient**
- ✓ **Valid**

WHAT WILL BE REVIEWED?

Marking reviews are a way for Binnacle to ensure compliant assessment practices are being applied and to support professional development for its assessors.

Binnacle will review:

Your class status plans by checking your classes are progressing appropriately

Your class management by checking that learners are managed appropriately within each class

We realise there may be varying circumstances with timetabling and delivery in some schools. The review feedback is based on a typical class and term and the Training and Assessment Strategy (TAS).

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Status Plan Management and Class Progression Checklist

The following checklist is used to review status plan management and class progression.

Students appear to be completing most of each term by the end of each term (predominantly blue/green).	True or False
Students are only progressing to future terms once the previous term is mostly completed.	True or False
Tab lock and unlock features are being used effectively.	True or False
Students have been withdrawn if they don't appear to be continuing or progressing.	True or False
Enrolment and Induction tabs are complete (prior to completing assessment).	True or False
Marking and feedback is up to date and appears to be occurring regularly.	True or False

Student Review

Binnacle will review (at random selection) a full term of assessment for a maximum of three students in one of your classes. Your review will include the names of the three randomly selected students.

This part of the review is based on:

- The authenticity of students' submissions and the authenticity of your marking and feedback
- The sufficiency of students' submissions and the sufficiency of your marking and feedback
- The validity of students' submissions and the validity of your marking and feedback

Please reach out to your Binnacle Program Manager if you would like to discuss your status plan and class management strategies.



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Authenticity of Student Submissions

Definition: 'The assessor is assured that a VET student's assessment evidence is the original and genuine work of that VET student' (ASQA - 2025 Standard 1.4)

- Using someone else's work and presenting it as their own (plagiarism)
- Group tasks and assessments must still be able to show individual input
- Using tools such as generative AI is fine as long as learners can show how they used it

The following checklist is used to review the authenticity of your students' submissions.

Answers are individually curated/written.	True or False
No or minimal evidence of copy and pasting answers (from learning resources).	True or False
No or minimal evidence of copy and pasting answers (from Google/Internet).	True or False
No or minimal evidence of copy and pasting answers from Generative AI (Chat GPT etc).	True or False
No or minimal evidence of copy and pasting (from another student).	True or False
No or minimal evidence of uploading other students' documents.	True or False
No or minimal evidence of uploading Binnacle benchmark files (deliverer only resources).	True or False
Dated assessments have realistic/authentic time periods (for practicals and learning activities).	True or False
No or minimal evidence of uploading other students' documents.	True or False

Authenticity of Teacher Marking

The following checklist is used to review the authenticity of teacher marking.

No or minimal evidence of providing benchmark answers (deliverer only resources) to students.	True or False
No or minimal evidence of providing benchmark files (deliverer only resources) to students.	True or False

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Sufficiency of Student Submissions

Definition: 'The quality, quantity and relevance of the assessment evidence enables the assessor to make an informed judgement of the VET student's competency in the skills and knowledge described in the training product' (ASQA - 2025 Standard 1.4)

- Assessment must be able to provide enough evidence to judge competence
- Any adjustments made to the assessment should reflect the requirements of the unit
- Always document any reasonable adjustment made of the assessment

The following checklist is used to review the sufficiency of your students' submissions.

The responses have enough information to address all components of the assessment question.	True or False
Students are only progressing to future terms once the previous term is mostly completed.	True or False
The uploads provide enough evidence, and are completed (to benchmark standard).	True or False

Sufficiency of Teacher Marking

The following checklist is used to review the sufficiency of teacher marking.

No or minimal evidence of providing benchmark answers (deliverer only resources) to students.	True or False
No or minimal evidence of providing benchmark files (deliverer only resources) to students.	True or False

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Validity of Student Submissions

Definition: 'Assessment evidence is adequate, such that the assessor can be reasonably assured that the VET student possesses the skills and knowledge described in the training product' (ASQA - 2025 Standard 1.4)

- Assessment should meet the requirements set out in the unit
- Evidence of providing feedback on incorrect answers is encouraged
- Use assessment benchmarks and key points as a guide when marking assessments

The following checklist is used to review the validity of your students' submissions.

The responses have enough information to address all components of the assessment question.	True or False
Students are only progressing to future terms once the previous term is mostly completed.	True or False

Validity of Teacher Marking

The following checklist is used to review the validity of teacher marking.

No or minimal evidence of incorrect answers being marked correct.	True or False
The mark all correct button appears to be used responsibly (answers appear to be checked).	True or False
There is evidence of marking questions incorrect and providing feedback for incorrect answers.	True or False

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Review Outcome

Upon completion of your review Binnacle will determine by the evidence sighted if your students submissions (from the random sample selected) along with your marking and feedback if it raises any concerns and if we can deem the evidence sighted as compliant or not.

You will receive an overall result:

YES	This marking review is compliant, and no corrective actions are required. Please incorporate the feedback into your future marking to ensure continued adherence to Binnacle standards.
ALMOST	In order to deem your marking as compliant, a follow-up review will be scheduled to ensure the feedback from this initial review is being applied.
NO	This marking review has been deemed as non-compliant. Due to identified inconsistencies, a further, more comprehensive review of other students and terms is required. Binnacle will contact you to discuss these findings and implement a corrective action plan.

All completed Reviews will be issued via email in a PDF format for the Trainer to review and keep on file as feedback and continuous improvement evidence.

If you have any questions or concerns regarding Marking Reviews, please reach out to our helpful team at trainer.compliance@binnacletraining.com.au - we're here to help.