



Binnacle
Training

RTO CODE 31319



ABSTRACT

This document contains important information for Binnacle Training students about:

- The program outline and inclusions
- The entry qualification: SIS20321 Certificate II in Sport Coaching
- The assessment completion process
- Career pathways
- Binnacle Training Third-Party Arrangements
- Student enrolment

STUDENT INFORMATION

SIS30521 Certificate III in Sport Coaching + SIS20321 Certificate II in Sport Coaching

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1. Program Inclusions

This program is offered as a senior school subject and incorporates the nationally recognised qualification: **SIS30521 Certificate III in Sport Coaching (with entry qualification: SIS20321 Certificate II in Sport Coaching – see below)**. This course has been scheduled across two years (packaged into 6 Terms) and will generally commence at the start of the school year.

This qualification reflects the role of individuals who apply the skills and knowledge to coach participants up to an intermediate level in a specific sport. This course includes:

- The industry-recognised First Aid Certificate – HLTAID011 Provide First Aid
- Developing sport, fitness and recreation industry knowledge
- Following health and safety standards in the workplace
- Responding to emergency situations
- Developing and updating knowledge of coaching practices
- Meet participant coaching needs for specific populations
- Conducting sport coaching sessions up to an intermediate level in a specific sport
- Delivering community coaching programs
- Providing quality customer service
- Conducting risk assessments for sport and fitness activities
- Participate in conditioning for sport
- Developing skills and knowledge in exercise science, including anatomy and physiology

1.1. Entry Qualification – SIS20321 Certificate II in Sport Coaching

Students will undertake the entry qualification: **SIS20321 Certificate II in Sport Coaching** across Terms 1-4. Four units of competency in the Certificate II in Sport Coaching (SIS20321) overlap with the Certificate III in Sport Coaching (SIS30521). The remaining three units in SIS20321 are strongly aligned with respective units in SIS30521.

Qualification	Terms of Training/Assessment	
	Terms 1-4	Terms 5-7
SIS30521 Certificate III in Sport Coaching	Total 10 units: <ul style="list-style-type: none"> • <u>Terms 1-4</u>: 6 units scheduled for completion • <u>Terms 5-6</u>: 4 units scheduled for completion 	
SIS20321 Certificate II in Sport Coaching	Total 7 units: <ul style="list-style-type: none"> • 3 overlapping with SIS30521 • 4 remaining units which cluster and/or align with similar units in SIS30521. 	

2. Program Outline

The program involves developing the skills and knowledge to coach participants up to an intermediate level in a specific sport, and will take place in a range of settings, including the classroom, outdoors and the sport and fitness facilities at the school.

Students work alongside a qualified Trainer (teacher) and other fitness/sport coaches to deliver community-based sport coaching programs to clients (students, teachers, staff) within the school community.

Assessment activities include practical and knowledge tasks throughout the program. Knowledge tasks generally take the form of short answer quizzes and research tasks that are completed online. Many of the practical tasks will also involve completing an industry document (e.g. Session Plan).

2.1. Mode of Delivery

This program uses a blended mode of delivery which includes face-to-face plus online training and assessment such as classroom lessons, digital learning modules, virtual lessons, online and practical assessment.

3. LLND and Course Suitability Advice

During pre-enrolment, students will complete an LLND Screening (via LLN Robot) to establish their language, literacy, numeracy and digital literacy skill levels and will be provided with advice about whether the course is suitable for them.

Based on the outcome of this review, the school (on behalf of Binnacle Training) will provide the student with advice regarding the suitability of the training product to each prospective student prior to enrolment being finalised. This process ensures students are fully informed about the program requirements before committing to the course or incurring any associated fees.

The following examples provide a snapshot of the reading, writing, numeracy, verbal communication, and digital literacy skills that would be expected in order to satisfy competency requirements:

Reading	<ul style="list-style-type: none">• Read and understand workplace health and safety policies and procedures.• Interpret safety signs, dangerous goods classifications and safety instructions.• Comprehend documents and texts of varying complexity.• Interpret participant information to identify individual participant needs.• Read and comprehend the workplace policies and procedures manual.• Interpret strength and conditioning training and techniques information.• Interpret sport-specific session plans.
Writing	<ul style="list-style-type: none">• Use specific, industry related terminology and logical organisational structure in workplace documents that identify and analyse risk and report management process outcomes.• Complete risk management documents using industry-related terminology.• Document modifications to session plans in required detail and format.

Verbal Communication	<ul style="list-style-type: none"> • Use active listening and questioning to seek and receive feedback. • Ask questions and actively listen to clarify health and safety information and instructions. • Use age-appropriate language to engage participants up to an intermediate level. • Give sport-specific instructions to participants up to an intermediate level. • Ask open and closed questions and actively listen to determine and meet the needs of participants up to an intermediate level. • Interact respectfully with diverse population groups.
Numeracy	<ul style="list-style-type: none"> • Use numerical tools to assess risk and use numerical data to review plans. • Interpret numerical information to allocate timeframes to work tasks. • Estimate time and space requirements for sport-specific session activities. • Calculate basic metric measurements to determine resource usage.
Digital Literacy	<ul style="list-style-type: none"> • Use familiar digital technologies and systems to access information, prepare plans and communicate with others. • Access the internet to source sport industry information. • Use digital systems and tools to enter, store and monitor information.

4. Fees

Binnacle Training invoices the school directly for the cost of the program. This means that students do not pay any fees directly to Binnacle.

Students should check with their school about payment - it may be set up like other subjects, and there may be additional fees for:

1. Learning resources or textbooks
2. Excursions or site visits
3. Equipment or materials specific to your program

A detailed breakdown of course fees can be found on the [Binnacle Training website](#).

Refund Requests: As per the [Student Handbook](#), Binnacle Training aims to minimise the need for refunds by invoicing the school directly for programs after the enrolment cut-off date (30 June in the year of commencement). This means that you don't pay any fees directly to Binnacle Training.

However, if you are dissatisfied with your Binnacle Training program, you can apply for a refund through your school, and they will contact us to process it. You can also request a refund directly from Binnacle Training by completing a [Refund Request](#) form. We will then contact your school to confirm the request.

5. Completing Assessments

All assessment resources are online (practical components are completed in a Sport, Fitness and Recreation (SFR) environment e.g. the school oval) and each term has a specific number of assessment tasks.

Assessment completion will be regularly reviewed by the trainer and assessor and if incomplete or not yet satisfactory, it may be necessary to finalise the assessment outside of class time (e.g. during exam block) before the next school term commences.

Completed assessment and associated documentation will be stored online in the Binnacle Lounge for the trainer and assessor to mark ('Satisfactory' or 'Not Yet Satisfactory').

Students will need to provide/have access to a computer, laptop or tablet device with an internet connection.

1. Students complete the assessment each term:	<ul style="list-style-type: none">● Knowledge assessments completed online in your Binnacle Lounge.● Demonstrate required skills in practical tasks.● Access to training resources to assist with assessment are provided in the respective assessment tab.
2. Assessor marks your assessment:	<ul style="list-style-type: none">● Some knowledge assessment items are 'auto-marked' by the Binnacle Lounge learning platform.● The assessor will mark your other assessment items (e.g. project, practical and case study).● The sign-off page in each term is where feedback is provided and the outcome of each assessment item recorded.

6. Units of Competency in this Program

The following table illustrates when units of competency are scheduled for finalisation and their predominant mode of delivery.

UNIT CODE	UNIT TITLE	SIS20321 Certificate II in Sport Coaching	SIS30521 Certificate III in Sport Coaching	Scheduled for Finalisation
SISXIND011	Maintain sport, fitness and recreation industry knowledge	Imported Elective	N/A	Term 2
BSBPEF301	Organise personal work priorities	Imported Elective	N/A	Term 2
SISSPAR009	Participate in conditioning for sport	N/A	Imported Elective	Term 2
BSBSUS211	Participate in sustainable work practices	N/A	Imported Elective	Term 2
BSBPEF202	Plan and apply time management	N/A – SOA	N/A – SOA	Term 2
HLTWHS001	Participate in workplace health and safety	N/A	Core	Term 4
SISXEMR003	Respond to emergency situations	Listed Elective - Group B	Listed Elective - Group E	Term 4
SIRXWHS001	Work safely	Core	N/A	Term 4
SISSSCO001	Conduct sport coaching sessions with foundation level participants	Listed Elective - Group A	N/A	Term 4
SISSSCO002	Work in a community coaching role	Core	Core	Term 4
HLTAID011	Provide First Aid	Core	Core	Term 4
SISSSCO003	Meet participant coaching needs	N/A	Core	Term 5
SISSSCO012	Coach sport participants up to an intermediate level	N/A	Listed Elective - Group A	Term 5
SISSSCO005	Continuously improve coaching skills and knowledge	N/A	Core	Term 6
BSBOPS403	Apply business risk management processes	N/A	Core	Term 6

7. Career Pathways

Graduates of SIS30521 Certificate III in Sport Coaching explore a Certificate IV in Sport Coaching (SIS40321) or Diploma in Sport Pathway pathway with another training provider. Binnacle Training will provide training pathway opportunities for consideration as students are approaching course completion. See Figure 2 below.

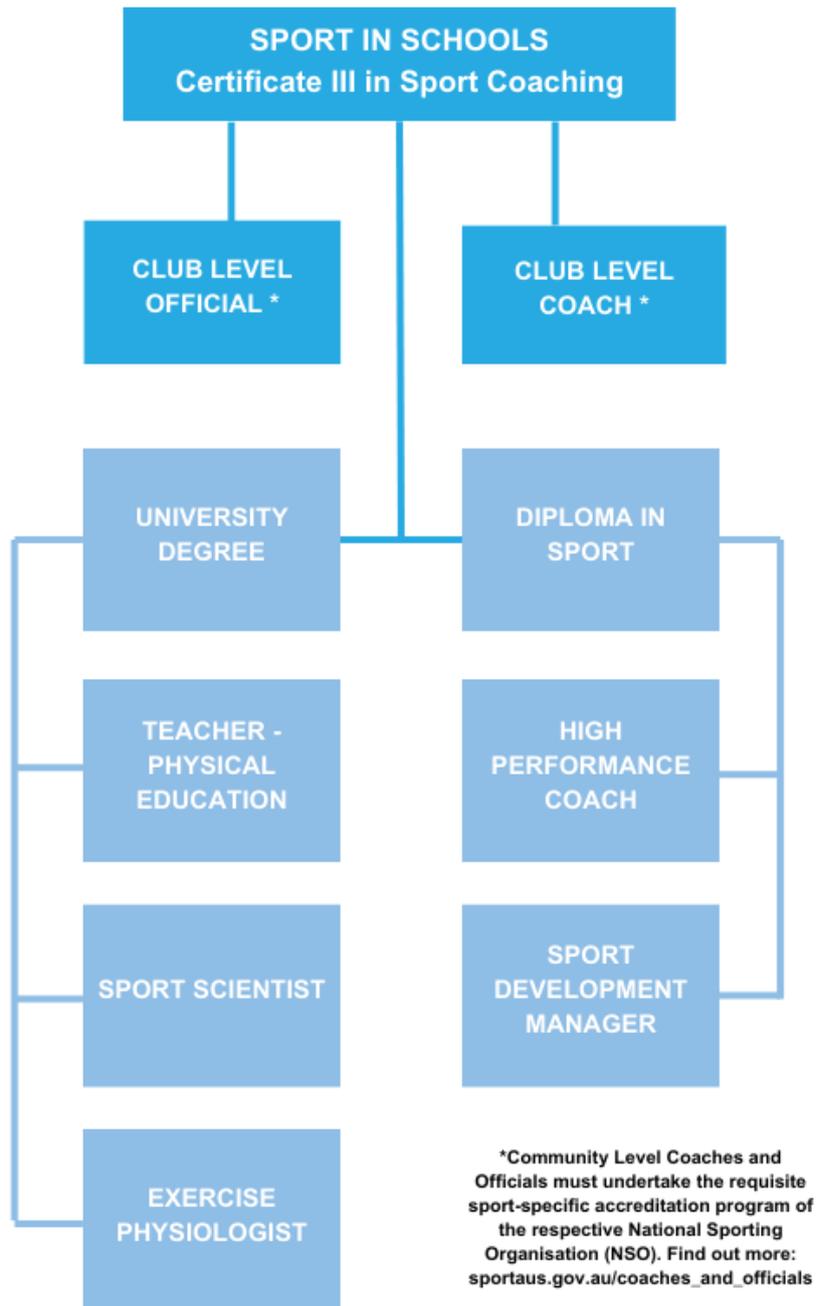


Figure 1. Training and Employment Pathways from SIS30521 Certificate III in Sport Coaching

8. Binnacle Training Third-Party Arrangements

As the RTO, Binnacle Training engages individual secondary schools under a third-party arrangement to provide physical and human resources to deliver training and conduct assessment.

Binnacle Training Responsibilities: Enrolling students into the VET course, training and assessment outcomes, issuing certificates and testamurs, and ensuring that the VET course is on its scope of registration at all times.

School Responsibilities (as the third party): The provision of adequate physical (equipment and facilities) and human resources (program deliverer i.e. qualified trainer and assessor), and facilitating training and assessment services on behalf of Binnacle Training including the provision of student support services such as language, literacy, numeracy and digital literacy (LLND) assistance, and course suitability advice.

9. Student Enrolment

Student enrolment into the program requires the school to have a current third-party agreement in place (enrolment is unable to be finalised until this requirement has been met).

10. Definitions and Interpretations

Program. The course(s) or qualifications(s) in its entirety.

Registered Training Organisation (RTO). A training organisation that has authorisation to train and assess nationally recognised qualifications on its scope of registration.

School (third party). The secondary school/college that is providing the physical and human resources to deliver training and conduct assessment on behalf of, and in the name of, Binnacle Training as the external RTO.

Training Product. Any qualification, unit of competency, or group of competencies packaged together as a Binnacle Program.

For further information please access the [Program Disclosure Statement](#) in full.