



Binnacle
Training

RTO CODE 31319



STUDENT INFORMATION

**SIS30122 Certificate III in Sport,
Aquatics and Recreation**
+ ***optional* SIS20122 Certificate II in
Sport and Recreation**

ABSTRACT

This document contains important information for Binnacle Training students about:

- The program outline and inclusions
- The optional entry qualification: SIS20122 Certificate II in Sport and Recreation, including benefits
- The assessment completion process
- Career pathways
- Binnacle Training Third-Party Arrangements
- Student enrolment

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1. Program Inclusions

This program is offered as a senior school subject and incorporates the nationally recognised qualification: **SIS30122 Certificate III in Sport, Aquatics and Recreation (with optional entry qualification: SIS20122 Certificate II in Sport and Recreation – see below)**. This course has been scheduled across two years (packaged into 6.5 Terms, plus an optional ‘4 Week Add-On’ in Term 7) and will generally commence at the start of the school year.

The course covers the skills and knowledge required for entering the Sport, Fitness and Recreation industry as a Sport and Recreation Officer or a Community Level Official or Coach. Topics include:

- The industry-recognised First Aid Certificate – HLTAID011 Provide First Aid
- Developing sport, fitness and recreation industry knowledge
- Following health and safety standards in the workplace
- Responding to emergency situations
- Developing and updating knowledge of coaching and officiating practices
- Delivering community sport, fitness and recreation programs
- Providing quality customer service
- Conducting risk assessments for sport and fitness activities
- Coaching individuals and teams
- Planning and conducting programs
- Organising schedules
- Facilitating groups
- Conducting warm-up and cool-down programs

1.1. Optional Entry Qualification – SIS20122 Certificate II in Sport and Recreation

Students are provided the opportunity to undertake the optional entry qualification: **SIS20122 Certificate II in Sport and Recreation** - at no additional cost - across Terms 1-4. Seven units of competency in the Certificate II in Sport and Recreation (SIS20122) overlap with the Certificate III in Sport, Aquatics and Recreation (SIS30122). The remaining three units in SIS20122 are strongly aligned with respective units in SIS30122.

Qualification	Terms of Training/Assessment	
	Terms 1-4	Terms 5-7
SIS30122 Certificate III in Sport, Aquatics and Recreation	Total 15 units: <ul style="list-style-type: none"> • <u>Terms 1-4</u>: 8 units scheduled for completion • <u>Terms 5-7</u>: 7 units scheduled for completion • Optional ‘4 Week Add-On’ in Term 7 = 4 additional units 	
<i><u>Optional</u> SIS20122 Certificate II in Sport and Recreation</i>	Total 10 units: <ul style="list-style-type: none"> • 7 overlapping with SIS30122 	

<p>No additional training required</p>	<ul style="list-style-type: none"> 3 remaining units which cluster and/or align with similar units in SIS30122. <p><i>Students not enrolled in SIS20122 who meet all assessment requirements of Terms 1-4 will be issued a separate Statement of Attainment with these 3 units (Subject Only Training). Refer to Section 4: Units of Competency in this Program.</i></p>	
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As illustrated in Figure 1 below, Binnacle Training will confirm each student’s enrolment in the optional SIS20122 Certificate II in Sport and Recreation entry qualification with the School VET Manager.

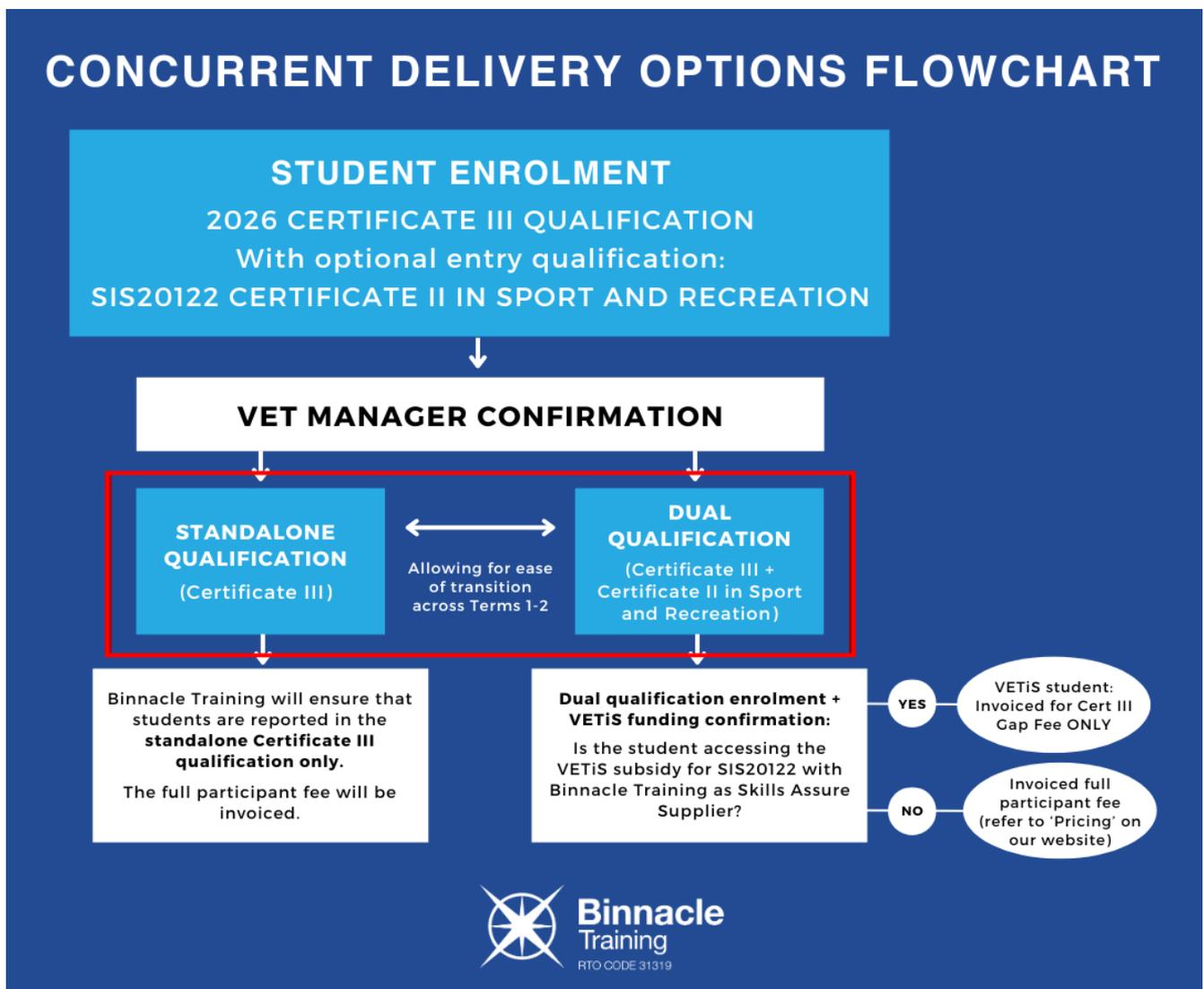


Figure 1. Concurrent Delivery Options – 2026 Certificate III in Sport, Aquatics and Recreation

1.2. Benefits of undertaking the optional entry qualification – SIS20122 Certificate II in Sport and Recreation

There are numerous benefits to also undertaking the optional entry qualification including:

- **An additional qualification.** The SIS20122 Certificate II in Sport and Recreation qualification is finalised upon completion of Terms 1-4 - providing a Term 4 exit point (a completed Certificate II qualification = **4 credits**, QCE category – **core**).
- **No additional training is required.** Out of the total 10 units comprising SIS20122, 7 units overlap with SIS30122 while the other 3 units cluster and/or strongly align with similar units in SIS30122.
- **Enhanced QCE credits outcome.** The dual qualification (SIS20122 + SIS30122) derives a maximum 7 QCE credits (4 + 3), while the standalone qualification (SIS30122 only) derives a maximum 6 QCE credits.
Note: both the dual and standalone options incorporate a 'Term 7 Part 2 add-on' providing students the opportunity to achieve the maximum 8 QCE credits from the same training package.
- **Earlier employment opportunities.** The Certificate II in Sport and Recreation has tangible, paid employment opportunities such as an activity assistant, junior coach or junior official (e.g. referee).
- **Queensland students only: Access to Vocational Education and Training in Schools (VETiS) Initiative, funded by the Queensland Government.** Binnacle Training is approved as a Skills Asure Supplier (SAS) for the VETiS funded qualification: SIS20122 Certificate II in Sport and Recreation. For eligible students who choose to access their VETiS funding for the Certificate II in Sport and Recreation, Binnacle Training will waive ALL participant fees pertaining to the Certificate II qualification, as invoiced to the school. For more information visit binnacletraining.com.au/for-schools/vetis-funded-qld.

However, **for Queensland students who may also be undertaking QCAA's Applied Sport & Recreation (separate senior subject at their school):** these select students may be most suited to not undertaking the optional entry qualification, depending on their desired QCE credits from their combination of senior subjects. This is due to the duplication of learning - deemed by the Queensland Curriculum and Assessment Authority - specific to the entry qualification: SIS20122 Certificate II in Sport and Recreation (reference: [QCE Handbook, Clause 2.3.1 Applied subjects and Certificate II VET qualifications with duplication of learning](#)). If this may apply to you, please discuss with your School VET Manager prior to your official enrolment (Binnacle can ensure no enrolment in SIS20122).

2. Program Outline

The program involves developing the entry level skills and knowledge required of an employee in the Sport, Fitness and Recreation (SFR) industry. This learning involves practical experience as an 'Activity Assistant' and 'Community Official/Coach' and will take place in a range of settings, including the classroom, outdoors and the SFR facilities at the school.

Students work alongside a qualified SFR Trainer (teacher) and other fitness/sport coaches to deliver community-based SFR activities and programs to students within the school community.

Assessment activities include practical and knowledge tasks throughout the program. Knowledge tasks generally take the form of short answer quizzes and research tasks that are completed online. Many of the practical tasks will also involve completing an industry document (e.g. Session Plan).

2.1 Mode of Delivery

This program uses a blended mode of delivery which includes face-to-face plus online training and assessment such as classroom lessons, digital learning modules, virtual lessons, online and practical assessment.

3. LLND and Course Suitability Advice

During pre-enrolment, students will complete an LLND Screening (via LLN Robot) to establish their language, literacy, numeracy and digital literacy skill levels and will be provided with advice about whether the course is suitable for them.

Based on the outcome of this review, the school (on behalf of Binnacle Training) will provide the student with advice regarding the suitability of the training product to each prospective student prior to enrolment being finalised. This process ensures students are fully informed about the program requirements before committing to the course or incurring any associated fees.

The following examples provide a snapshot of the reading, writing, numeracy, verbal communication, and digital literacy skills that would be expected in order to satisfy competency requirements:

Reading	<ul style="list-style-type: none"> • Read and understand workplace health and safety policies and procedures. • Interpret safety signs, dangerous goods classifications and safety instructions. • Interpret written requests and complaints from clients. • Interpret complaint handling procedures and standards of service. • Read and comprehend the workplace policies and procedures manual. • Interpret WHS legislation and workplace policies, procedures and records. • Interpret manufacturer guidelines to set up, dismantle, maintain and repair equipment.
Writing	<ul style="list-style-type: none"> • Complete incident reports and client feedback records. • Summarise and record client/participant information in portfolios and files. • Complete risk management documents using industry-related terminology. • Create written session plans and complete performance records.
Verbal Communication	<ul style="list-style-type: none"> • Discuss your own progress with a supervisor. • Discuss risk management issues with relevant stakeholders. • Use active listening and questioning to clarify and confirm understanding of WHS documentation. • Use open and closed questions to discuss client/participant training preferences. • Provide clear and unambiguous information to participants using language and terms easily understood. • Participate effectively in spoken interactions when clarifying workplace schedules.
Numeracy	<ul style="list-style-type: none"> • Use a numerical risk assessment matrix to determine risk level. • Interpret numerical information to allocate timeframes to work tasks. • Monitor and adjust session plan timings to meet requirements of session duration.

- Upload digital evidence, such as completed Session Plans or video recordings of practical tasks.
- Use software applications to create, update and store basic documents.
- Use computers, mobile devices and the Internet to search for and download information.

4. Fees

Binnacle Training invoices the school directly for the cost of the program. This means that students do not pay any fees directly to Binnacle.

Students should check with their school about payment - it may be set up like other subjects, and there may be additional fees for:

1. Learning resources or textbooks
2. Excursions or site visits
3. Equipment or materials specific to your program

A detailed breakdown of course fees can be found on the [Binnacle Training website](#).

Refund Requests: As per the [Student Handbook](#), Binnacle Training aims to minimise the need for refunds by invoicing the school directly for programs after the enrolment cut-off date (30 June in the year of commencement). This means that you don't pay any fees directly to Binnacle Training.

However, if you are dissatisfied with your Binnacle Training program, you can apply for a refund through your school, and they will contact us to process it. You can also request a refund directly from Binnacle Training by completing a [Refund Request](#) form. We will then contact your school to confirm the request.

5. Completing Assessments

All assessment resources are online (practical components are completed in a Sport, Fitness and Recreation (SFR) environment e.g. the school gym) and each term has a specific number of assessment tasks.

Assessment completion will be regularly reviewed by the trainer and assessor and if incomplete or not yet satisfactory, it may be necessary to finalise the assessment outside of class time (e.g. during exam block) before the next school term commences.

Completed assessment and associated documentation will be stored online in the Binnacle Lounge for the trainer and assessor to mark ('Satisfactory' or 'Not Yet Satisfactory').

Students will need to provide/have access to a computer, laptop or tablet device with an internet connection.

1. Students complete the assessment each term:	<ul style="list-style-type: none">● Knowledge assessments completed online in your Binnacle Lounge.● Demonstrate required skills in practical tasks.● Access to training resources to assist with assessment are provided in the respective assessment tab.
2. Assessor marks your assessment:	<ul style="list-style-type: none">● Some knowledge assessment items are 'auto-marked' by the Binnacle Lounge learning platform.● The assessor will mark your other assessment items (e.g. project, practical and case study).● The sign-off page in each term is where feedback is provided and the outcome of each assessment item recorded.

6. Units of Competency in this Program

The following table illustrates when units of competency are scheduled for finalisation.

UNIT CODE	UNIT TITLE	SIS20122 Certificate II in Sport and Recreation (Optional entry qualification)	SIS30122 Certificate III in Sport, Aquatics and Recreation	Scheduled for Finalisation
BSBPEF301	Organise personal work priorities	Listed Elective	Listed Elective	Term 2
SISSPAR009	Participate in conditioning for sport	Imported Elective	Listed Elective	Term 2
SISXIND011	Maintain sport, fitness and recreation industry knowledge	Core	Core	Term 2
BSBSUS211	Participate in sustainable work practices	Listed Elective	N/A - Students not enrolled in SIS20122 who meet all assessment requirements of Terms 1-4 will have these units recorded as additional units on their Statement of Attainment. All 3 units cluster and/or align with similar units in SIS30122 listed below.	Term 2
BSBPEF202	Plan and apply time management	Imported Elective		Term 2
SISOFLD001	Assist in conducting recreation sessions	Core		Term 4
HLTWHS001	Participate in workplace health and safety	Core	Core	Term 4
SISXCCS004	Provide quality service	Core	Core	Term 4
SISXFAC006	Maintain activity equipment	Core	Core	Term 4
SISXEMR003	Respond to emergency situations	Core	Core	Term 4
HLTAID011	Provide First Aid	(Optional Additional)	Listed Elective	Term 4
HLTAID009	Provide cardiopulmonary resuscitation	(Optional Additional)	Listed Elective	Term 4
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control processes		Core	Term 5
SISSSCO001	Conduct sport coaching sessions with foundation level participants		Listed Elective	Term 6
BSBPEF302	Develop self-awareness		Imported Elective	Term 6
SISXPLD002	Deliver recreation sessions		Listed Elective	Term 6

BSBTWK201	Work effectively with others		Imported Elective	Term 7
SISXPLD004	Facilitate groups		Listed Elective	Term 7
<u>OPTIONAL '4 WEEK ADD-ON' IN TERM 7</u>				
SISXIND009	Respond to interpersonal conflict		Term 7 Part 2 Add-on	Term 7
HLTAID010	Provide basic emergency life support		Term 7 Part 2 Add-on	Term 7
SIRXWHS001	Work safely		Term 7 Part 2 Add-on	Term 7
BSBOPS304	Deliver and monitor a service to customers		Term 7 Part 2 Add-on	Term 7
<p><u>NOTE:</u> The optional '4 Week Add-On' in Term 7 contains four units of competency (as new learning). HLTAID010 is nested within the nationally recognised First Aid unit of competency (HLTAID011 Provide First Aid). These four units will be reported to the qualification: SIS30321 Certificate III in Fitness (partial completion only) to be eligible for an additional 2 QCE credits (with a maximum of 8 QCE credits from the same training package contributing to a QCE). Please contact Binnacle Training if you wish to explore further options.</p>				

7. Career Pathways

Graduates of SIS30122 Certificate III in Sport, Aquatics and Recreation may explore further tertiary pathways such as a Diploma of Sport (SIS50321) or Certificate IV in Fitness (SIS40221) with another training provider. Binnacle Training will provide training pathway opportunities for consideration as students are approaching course completion. See Figure 2 below.

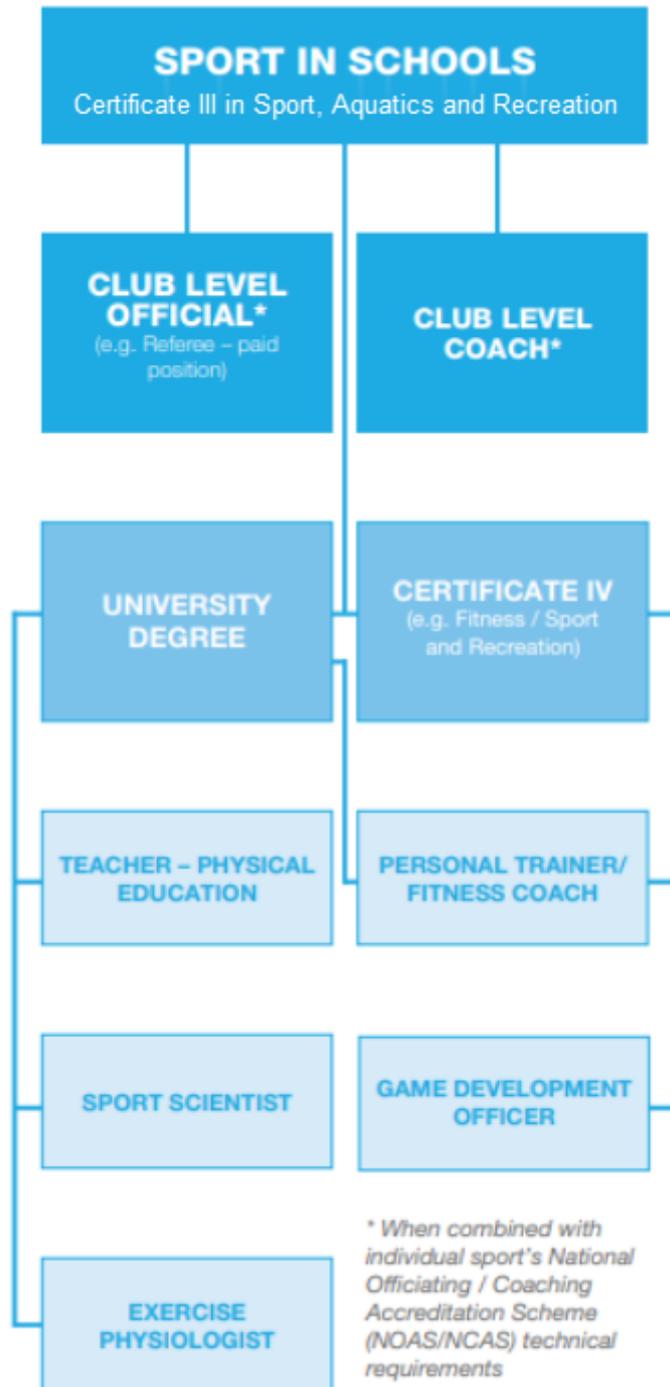


Figure 2. Training and Employment Pathways from SIS30122 Certificate III in Sport, Aquatics and Recreation

8. Binnacle Training Third-Party Arrangements

As the RTO, Binnacle Training engages individual secondary schools under a third-party arrangement to provide physical and human resources to deliver training and conduct assessment.

Binnacle Training Responsibilities: Enrolling students into the VET course, training and assessment outcomes, issuing certificates and testamurs, and ensuring that the VET course is on its scope of registration at all times.

School Responsibilities (as the third party): The provision of adequate physical (equipment and facilities) and human resources (program deliverer i.e. qualified trainer and assessor), and facilitating training and assessment services on behalf of Binnacle Training including the provision of student support services such as language, literacy, numeracy and digital literacy (LLND) assistance, and course suitability advice.

9. Student Enrolment

Student enrolment into the program requires the school to have a current third-party agreement in place (enrolment is unable to be finalised until this requirement has been met).

10. Definitions and Interpretations

Program. The course(s) or qualifications(s) in its entirety.

Registered Training Organisation (RTO). A training organisation that has authorisation to train and assess nationally recognised qualifications on its scope of registration.

School (third party). The secondary school/college that is providing the physical and human resources to deliver training and conduct assessment on behalf of, and in the name of, Binnacle Training as the external RTO.

Training Product. Any qualification, unit of competency, or group of competencies packaged together as a Binnacle Program.

For further information please access the [Program Disclosure Statement](#) in full.