TRAINING AND ASSESSMENT STRATEGY

Name of RTO	**Binnacle Training College Pty Ltd**
RTO Number	**31319**

Training Program	**2026 Certificate III in Sport Coaching + Certificate II in Sport Coaching (6 Terms)**			
Program Details	**SIS30521 Certificate III in Sport Coaching + SIS20321 Certificate II in Sport Coaching (Dual Qualification)**			
Training Package	**Code**	**SIS**	**Title**	**Sport, Fitness and Recreation**

PACKAGING RULES:

SIS30521 CERTIFICATE III IN SPORT COACHING

10 units must be completed, as follows:

- 6 core units
- 4 elective units, consisting of:
  - 1 unit from Group A or Group B or Group C
  - at least 1 unit from the electives listed in Group E
  - up to 2 elective units can be selected from elsewhere in the SIS Training Package, or from any other current training package or accredited course.

SIS20321 CERTIFICATE II IN SPORT COACHING

7 units must be completed, as follows:

- 3 core units
- 4 elective units, consisting of:
  - 1 unit from Group A
  - at least 1 unit from the electives listed in Group A or Group B
  - up to 2 elective units can be selected from elsewhere in the SIS Training Package, or from any other current Training Package or accredited course.

Training Package Location	**Training Package Release #**	6.1	**Release Date**	24/03/2025

Go to details of certificate packaging rules on TGA:
https://training.gov.au/Training/Details/SIS30521
http://training.gov.au/Training/Details/SIS20321

Download Training Package from TGA:
http://training.gov.au/Training/Details/SIS

Download Companion Volume implementation guide:
https://training.gov.au/api/files/org/fec7c7a5-b863-4b1d-be4c-c1024a8ebf6d/322f03bd-03b8-454b-aca2-2ba3f102446c.pdf

1	**Code: SIS30521 Title: Certificate III in Sport Coaching** **Qualification Release #: 2 Release Date: 24/03/2025**
2	**Code: SIS20321 Title: Certificate II in Sport Coaching** **Qualification Release #: 2 Release Date: 24/03/2025**

UNIT CODE	UNIT TITLE	SIS20321 Certificate II in Sport Coaching	SIS30521 Certificate III in Sport Coaching	Scheduled for Finalisation	Qualified Trainer and Assessor	Evidence Gathering Techniques	Training & Assessment Arrangements (Fee for Service)
SISXIND011	Maintain sport, fitness and recreation industry knowledge	Elective - Imported		Term 2	Teacher (T-P)	A, C, D	Sole trainer and assessor (Teacher facilitated face-to-face delivery) – under the support of the Binnacle Program Management (PM) Team.
BSBPEF301	Organise personal work priorities	Elective - Imported		Term 2	Teacher (T-P)	A, C, D	
BSBSUS211	Participate in sustainable work practices		Elective - Imported	Term 2	Teacher (T-P)	A, C, D	
SISSPAR009	Participate in conditioning for sport		Elective - Imported	Term 2	Teacher (T-P)	A, C, D	
SIRXWHS001	Work safely	Core		Term 3	Teacher (T-P)	A, B, C	
SISXEMR003	Respond to emergency situations	Elective - Listed (B)	Elective - Listed (E)	Term 3	Teacher (T-P)	A, B, C	
HLTWHS001	Participate in workplace health and safety		Core	Term 3	Teacher (T-P)	A, C, D	
SISSSCO001	Conduct sport coaching sessions with foundation level participants	Elective – Listed (A)		Term 4	Teacher (T-P)	A, D	
SISSSCO002	Work in a community coaching role	Core	Core	Term 4	Teacher (T-P)	A, C, D	
HLTAID011	Provide First Aid	Core	Core	Term 4	Teacher (T-P)	A, B, D	
SISSSCO012	Coach sport participants up to an intermediate level		Elective - Listed (A)	Term 5	Teacher (T-P)	A, C, D	
SISSSCO003	Meet participant coaching needs		Core	Term 5	Teacher (T-P)	A, C, D	
BSBOPS403	Apply business risk management processes		Core	Term 6	Teacher (T-P)	A, B, C, D	
SISSSCO005	Continuously improve coaching skills and knowledge		Core	Term 6	Teacher (T-P)	A, C, D	

HLTAID011

Either delivered via the Binnacle Program with the Teacher as Trainer/Assessor (additional physical and human resource requirements of school); or delivered by an external provider as arranged by individual schools. HLTAID011 delivered as 'Fee-for-service' only i.e. not under Binnacle Training's SAS Agreement.

EVIDENCE GATHERING TECHNIQUES

The following matrix identifies the type of evidence that may be collected to enable judgements to be made about a student's success in units of competency. Evidence gathering techniques may be adjusted to best suit the unit of competency requirements. Students may submit evidence to gain RPL for competencies.

EVIDENCE KEY	
A	Quiz and short answer
B	Case studies and scenarios
C	Project tasks
D	Major programs and practicals

Binnacle-School Third-Party Arrangement	This Binnacle Training Program is delivered via a third-party arrangement with individual schools. Binnacle Training (Lead RTO) – Responsibilities: ☑ Provision of all requisite training and assessment resources, plus online learning – via Learning Management System (Binnacle Lounge). ☑ Ongoing program support, including dedicated Program Manager and Administration Officer. ☑ Outcomes of training and assessment. School (Third-Party) Responsibilities: ☑ Human Resources (Program Deliverer and at least one nominated back-up deliverer) ☑ Physical Resources (equipment and facilities) ☑ Facilitation of training and assessment services, on behalf of Binnacle Training as the RTO. School and cohort-specific information will be collected, and approved via Third-Party Monitoring Processes conducted by Binnacle Training.

Target Group

This program is offered to senior high school students (commencing in Year 10 or Year 11) wanting to:

- seek skills and an entry-level qualification for the Sport, Fitness & Recreation (SFR) industry; and
- use the qualification as an articulation into:
  - a higher certification (e.g. Certificate IV in Sport Coaching); or
  - University (e.g. Bachelor of Sport & Exercise Science).

QLD SCHOOLS

Upon successful completion, students are certified with a maximum 8 Queensland Certificate of Education (QCE) credits as follows:

SIS20321 Certificate II in Sport Coaching (7 units)	SIS30521 Certificate III in Sport Coaching (7/10 units; 3 overlapping units reported as Credit Transfer)	Expected Total QCE credits (assuming 90% or greater new learning)	Comments
4	4*	8	* Maximum 4 Credits obtained from Certificate III (50% new learning)

Entry Requirements

There are no formal training package entry requirements for this qualification.

Learning and Assessment Arrangements

DURATION

The program content has been packaged into 6 terms [based on delivery across **one line on the timetable (minimum 3 lessons per week, i.e. 210 minutes per week) over 2 years**]. This is consistent with the AQF volume of learning guidelines and can be adjusted depending on the learner cohort and individual students. All evidence requirements pertaining to the entry qualification SIS20321 Certificate II in Sport Coaching are scheduled across Terms 1-4. Terms 5-6 evidence requirements are aligned only to SIS30521 Certificate III in Sport Coaching.

A blended-delivery model will be used whereby students will have access to:

- Trainer-led classroom delivery of content.
- Self-directed learning modules.
- Practical skill development reflective of workplace tasks.
- Online modules that house learning content (within the Binnacle Lounge).
- Assessment activities to be completed online within the Binnacle Lounge.
- Assessment activities and projects to be completed in the classroom and/or student-led environment.

- Participation in an Industry Discovery – at a Sport-related workplace (recommended, however, not compulsory).

This program uses single unit and clustered assessment.

Assessment and training will be conducted at the school. Assessment methodologies will vary according to specific requirements of the Units of Competency. A range of methods will be used, including:

- Knowledge quizzes, short answer questions and other project/case study reports.
- Skills demonstrations, reports, documents, observations.
- Simulated assessment environment (Sport-related industry) – located at the school - for demonstration of skills (practical observations).

Under supervision, students will instruct a range of Sport Coaching programs as well as completing practical experience (may be outside of their timetabled subject) to deliver a range of coaching activities and programs to members of the school community (students and staff).

There is also an element of self-study (formative activities scheduled for students to undertake outside of class time). These activities are used by students to enhance their understanding of the content and are undertaken prior to assessment for that particular module or topic of study

Additional practical work-related experience is undertaken by students across the program. While some of these hours may be achieved during devoted class lessons, due to the nature of client sport coaching, some practical experience will be undertaken outside of these class hours.

Learning and Assessment Arrangements

ORGANISATION

The program will be delivered using class-based learning as well as a real sport environments / facilities located at the school which involves delivering a range of sport coaching programs.

A range of teaching and learning strategies will be used to deliver the competencies including:

- Practical tasks
- Client interactions
- Group work
- Programs within the school
- Practical experience within the school

Evidence contributing towards each competency will be collected throughout the program. This evidence will be used to make judgements of competency that are aligned with, and reflect, the requirements of each unit of competency.

Learning and Assessment Arrangements

LANGUAGE, LITERACY, NUMERACY AND DIGITAL LITERACY ASSISTANCE

Support is available to all students and can be organised - through the deliverer - on a case-by-case and as needed basis throughout the program.

'Reasonable adjustment' is offered for most assessment items. This is indicated in the assessment table at the top of each assessment and is allocated based on the unit of competency requirements.

Learning and Assessment Arrangements

OPPORTUNITY FOR RPL AND CREDIT TRANSFER

Recognition of Prior Learning (RPL) is an assessment process that evaluates an individual's informal learning to determine the extent to which that individual has achieved the required competency outcomes.

Credit Transfer is applying credit for a unit of competency that has previously been completed (successfully) by a student. Credit Transfer is offered both at enrolment and throughout the training program. A verified copy of the student's Qualification and/or Statement of Attainment listing the units of competency that have previously been completed is required as evidence for Credit Transfer.

Both RPL and Credit Transfer are available to students. Due to students being of high school age, usually with limited prior qualifications or work history, students typically undergo a train-to-assess pathway. An

	RPL assessment pathway will require verifiable evidence of a student's prior learning (e.g. Statement of Attainment for previously completed superseded units).

Learning and Assessment Arrangements	COURSE STRUCTURE	
	TERM 1	Topics: • Introduction to the Sport, Fitness and Recreation (SFR) Industry Programs: • Assist with SFR Programs (Supervisor Delivery)
	TERM 2	Topics: • Introduction to Community Programs • Introduction to Conditioning Programs Programs: • Community SFR Program (Student Delivery) • Participate in Conditioning Sessions (Supervisor Delivery)
	TERM 3	Topics: • Working in the SFR Industry - Coaching Foundation Level Participants • Introduction to Anatomy and Physiology - The Cardiovascular System Programs: • Plan and Deliver Group Conditioning Sessions • Plan and Deliver a One-on-one Cardio Program
	TERM 4	Topics: • Sport-Specific Coaching Sessions • First Aid Course: HLTAID011 Provide First Aid Programs: • Sport-Specific Coaching Program *The Certificate II in Sport Coaching (SIS20321) entry qualification is scheduled to be finalised at the end of Term 4. Students are provided the option to complete the Certificate II in Sport Coaching only (exit point).*

Learning and Assessment Arrangements		
	TERM 5	Topics: • Coaching Intermediate Level Participants • Meet Participant Coaching Needs Programs: • One-on-One Coaching Program • Conduct Risk Assessment for Coaching Program
	TERM 6	Topics: • Risk Management • Professional Development for Coaches Programs: • Round-Robin Tournament

Learning Resources	Students are provided with a full Course Content kit that is specific to each term of study which includes: • Unit Plan • Learner Companions • Learner Modules • Online Activities • Exercise Bank • Videos • Work templates and other work-related documents (e.g. policy manuals)

Practical Experience	Students will undertake a variety of practical coaching experiences (i.e. training participants of varying experience and skill level in a range of sports) across the program.

School Physical Resource Requirements	Students must have access to all physical resources (either individually or through resources supplied by the school). Refer to: School Physical Resource Requirements
Teacher Human Resource Requirements	Refer to: Human Physical Resource Requirements Nominated trainer/s are listed against each unit of competency required to be completed in order for the student to achieve the qualification.
Pathways	The Certificate III in Sport Coaching will be used predominantly by students seeking to enter the SFR industry and/or as an alternative entry into University. **QLD SCHOOLS:** Graduates may be able to use their Certificate III in Sport Coaching to improve their chances of gaining tertiary entrance. Students eligible for an Australian Tertiary Admission Rank (ATAR) may be able to use their completed Certificate III to contribute towards their ATAR. For further information please visit https://www.qcaa.qld.edu.au/parents-carers/senior-secondary Students may also choose to continue their study by completing the Certificate IV in Sport Coaching through another Registered Training Organisation.
LLND	A Language, Literacy, Numeracy and Digital Literacy (LLND) Screening process is undertaken prior to enrolment to provide students with course suitability advice. The ACSF (Australian Course Skills Framework) levels identified within the units of competency for this short course are: • Learning = 3 • Reading = 3 • Writing = 3 • Oral Communication = 3 • Numeracy = 3 The DLSF (Digital Literacy Skills Framework) outlines the digital literacy performance levels required to use digital technologies for personal, educational and employment goals.
AVETMISS Reporting	Students are enrolled in the relevant units of competency and the results are forwarded at the end of each term (as a minimum) to the Queensland Department of Trade, Employment and Training (DTET) indicating if competency has been attained or is continuing. Binnacle Program Management and Administration staff verify that accurate and up-to-date information is recorded. **QLD SCHOOLS:** Permission is provided to DTET for student results to be forwarded to the Queensland Curriculum & Assessment Authority (QCAA).