

# TRAINING AND ASSESSMENT STRATEGY

<b>Name of RTO</b>	Binnacle Training College Pty Ltd
<b>RTO Number</b>	31319

<b>Training Program</b>	2026 Certificate II Sport and Recreation (4 Terms)			
<b>Program Details</b>	SIS20122 Certificate II in Sport and Recreation (Standalone Qualification)			
<b>Training Package</b>	<b>Code</b>	<b>SIS</b>	<b>Title</b>	<b>Sport, Fitness and Recreation</b>
	<p><b><u>PACKAGING RULES:</u></b></p> <p><b>SIS20122 CERTIFICATE II IN SPORT AND RECREATION</b></p> <p><u>10 units must be completed</u>, as follows:</p> <ul style="list-style-type: none"> <li>• 6 core units</li> <li>• 4 elective units, consisting of: <ul style="list-style-type: none"> <li>▪ 2 units from the listed electives units</li> <li>▪ 2 units from the listed electives units, elsewhere in SIS, or any other current Training Package or accredited course.</li> </ul> </li> </ul>			
<b>Training Package Location</b>	<b>Training Package Release #</b>	6.1	<b>Release Date</b>	24/03/2025
	<p><b>Go to details of certificate packaging rules on TGA:</b>  <a href="https://training.gov.au/Training/Details/SIS20122">https://training.gov.au/Training/Details/SIS20122</a></p> <p><b>Download Training Package from TGA:</b>  <a href="https://training.gov.au/Training/Details/SIS">https://training.gov.au/Training/Details/SIS</a></p> <p><b>Download Companion Volume implementation guide:</b>  <a href="https://training.gov.au/api/files/org/fec7c7a5-b863-4b1d-be4c-c1024a8ebf6d/322f03bd-03b8-454b-aca2-2ba3f102446c.pdf">https://training.gov.au/api/files/org/fec7c7a5-b863-4b1d-be4c-c1024a8ebf6d/322f03bd-03b8-454b-aca2-2ba3f102446c.pdf</a></p>			
	1	<p><b><u>Code:</u> SIS20122    <u>Title:</u> Certificate II in Sport and Recreation</b></p> <p><b><u>Qualification Release #:</u> 1</b></p> <p><b><u>Release Date:</u> 13/12/2022</b></p>		

UNIT CODE	UNIT TITLE	SIS20122 Certificate II in Sport and Recreation	Scheduled for Finalisation	Qualified Trainer and Assessor	Evidence Gathering Techniques	Training & Assessment Arrangements (VETiS funded)		Training & Assessment Arrangements (Fee for Service)
SISXIND011	Maintain sport, fitness and recreation industry knowledge	Core	Term 2	Binnacle T&A	A, C, D	Online delivery – nominated Binnacle Trainer and Assessor; with no delivery and assessment by a Third-Party for students accessing their VETiS subsidy for the VETiS-funded Certificate II in Sport and Recreation.		Online delivery; with assessment conducted by Third- Party (Teacher as Assessor) - under the support of the Binnacle Program Management (PM) Team.
BSBSUS211	Participate in sustainable work practices	Elective - Listed	Term 2	Binnacle T&A	A, C, D			
BSBPEF202	Plan and apply time management	Elective - Imported	Term 2	Binnacle T&A	A, C, D			
BSBPEF301	Organise personal work priorities	Elective - Listed	Term 2	Binnacle T&A	A, C, D			
SISSPAR009	Participate in conditioning for sport	Elective - Imported	Term 2	Binnacle T&A	A, C, D			
HLTWHS001	Participate in workplace health and safety	Core	Term 4	Teacher (T-P)	A, C, D	Sole trainer and assessor (Teacher facilitated face-to-face delivery) – under the support of the Binnacle Program Management (PM) Team.		
SISXCCS004	Provide quality service	Core	Term 4	Teacher (T-P)	A, B, C, D			
SISXFAC006	Maintain activity equipment	Core	Term 4	Teacher (T-P)	A, C, D			
SISXEMR003	Respond to emergency situations	Core	Term 4	Teacher (T-P)	A, C, D			
SISOFLD001	Assist in conducting recreation sessions	Core	Term 4	Teacher (T-P)	A, C, D			
<u>HLTAID011 *Optional Additional Training</u> Either delivered via the Binnacle Program with the Teacher as Trainer/Assessor (additional physical and human resource requirements of school); or delivered by an external provider as arranged by individual schools. HLTAID011 delivered as ‘Fee-for-service’ only i.e. not under Binnacle Training’s SAS Agreement.		<u>EVIDENCE GATHERING TECHNIQUES</u>  The following matrix identifies the type of evidence that may be collected to enable judgements to be made about a student’s success in units of competency. Evidence gathering techniques may be adjusted to best suit the unit of competency requirements. Students may submit evidence to gain RPL for competencies.				<u>EVIDENCE KEY</u>		
						A	Quiz and short answer	
						B	Case studies and scenarios	
						C	Project tasks	
						D	Major programs and practicals	

<b>Binnacle-School Third-Party Arrangement</b>	<p>This Binnacle Training Program is delivered via a third-party arrangement with individual schools.</p> <p>Binnacle Training (Lead RTO) – Responsibilities:</p> <ul style="list-style-type: none"> <li>☑ Provision of all requisite training and assessment resources, plus online learning – via Learning Management System (Binnacle Lounge).</li> <li>☑ Ongoing program support, including dedicated Program Manager and Administration Officer.</li> <li>☑ Outcomes of training and assessment.</li> <li>☑ <b>Skills Assure Supplier (SAS) specific:</b> Upholding “The 50% Limit” regarding delivery of training and/or assessment services by a third party. “The 50% Limit” applies <u>only to</u> students accessing their VETiS subsidy for the VETiS-funded qualification on Binnacle Training’s SAS delivery schedule (SIS20122 Certificate II in Sport and Recreation).</li> </ul> <p>School (Third-Party) Responsibilities:</p> <ul style="list-style-type: none"> <li>☑ Human Resources (Program Deliverer and at least one nominated back-up deliverer)</li> <li>☑ Physical Resources (equipment and facilities)</li> <li>☑ Facilitation of training and assessment services, on behalf of Binnacle Training as the RTO.</li> </ul> <p>School and cohort-specific information will be collected, and approved via Third-Party Monitoring Processes conducted by Binnacle Training.</p>
<b>Target Group</b>	<p>This program is offered to senior high school students (commencing in Year 10 or Year 11) wanting to:</p> <ul style="list-style-type: none"> <li>• seek skills and an entry-level qualification for the Sport, Fitness &amp; Recreation (SFR) industry; and/or</li> <li>• use the qualification as an articulation into a higher certification (e.g. Certificate III in Fitness or Certificate III in Sport and Recreation).</li> </ul> <p><b><u>QLD SCHOOLS</u></b></p> <p>Upon successful completion of SIS20122 Certificate II in Sport and Recreation, students are certified with a maximum 4 Queensland Certificate of Education (QCE) credits.</p>
<b>Entry Requirements</b>	<p>There are no formal training package entry requirements for this qualification.</p>
<b>Skills Assure Supplier (SAS)</b>	<p>The Certificate II in Sport and Recreation (SIS20122) qualification is currently eligible for funding under the Queensland Government’s Vocational Education and Training in Schools (VETiS) initiative. Binnacle Training is a Skills Assure Supplier (SAS) for the SIS20122 Certificate II in Sport and Recreation qualification.</p> <p>The Queensland Government’s VET Investment Budget will provide funding for students to complete one VETiS qualification on the Priority Skills List whilst attending secondary school (in Years 10, 11 and 12).</p> <p>Binnacle Training also offers the Certificate II in Sport and Recreation (SIS20122) as a ‘Fee for Service’ program for schools, as per the Binnacle-school invoicing arrangement. At the time of enrolment, eligible students will choose whether or not they wish to access the VETiS subsidy specific to the VETiS-funded qualification.</p> <hr/> <p><b>“The 50% Limit” on delivery of training and/or assessment services by a third party:</b></p> <p>As outlined in the <a href="#">SAS Third Party Arrangements Directive</a>, a prohibited subcontract is where a third party (e.g. School) is subcontracted to deliver more than 50% of the services associated with any qualification listed in the supplier’s Delivery Schedule. “The 50% Limit” applies <u>only to</u>:</p> <ul style="list-style-type: none"> <li>• Students accessing their VETiS subsidy for the VETiS-funded qualification on Binnacle Training’s SAS delivery schedule (SIS20122 Certificate II in Sport and Recreation) who enrol from 1 July 2021.</li> </ul>

	<ul style="list-style-type: none"> <li>The delivery of training and/or assessment services by a third party under Binnacle Training's SAS Agreement i.e. <u>does not apply to 'Fee-for-Service'</u>.</li> </ul> <p>Binnacle Training engages third parties (individual high schools) in the delivery of training and assessment services specific to the VETiS-funded qualification: Certificate II in Sport and Recreation. Binnacle Training will manage "The 50% limit" at a student level – whereby Binnacle Training will itself deliver and assess half of the units of competency associated with the VETiS-funded qualification (i.e. no delivery and assessment by the third party for half of the units).</p> <p>Refer to the table on page 2: 'Qualified Trainer and Assessor' (per unit of competency) which illustrates these units of competency (5 in total) to be delivered and assessed by Binnacle Training staff (online delivery).</p>
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Learning and Assessment Arrangements	<p><b><u>DURATION</u></b></p> <p>The program content has been packaged into <u>4 terms</u> [based on delivery across <b>one line on the timetable (minimum 3 lessons per week, i.e. 210 minutes per week) over 1 year</b>]. This is consistent with the AQF volume of learning guidelines and can be adjusted depending on the learner cohort and individual students.</p> <p>A blended-delivery model will be used whereby students will have access to:</p> <ul style="list-style-type: none"> <li>Trainer-led classroom delivery of content.</li> <li>Self-directed learning modules.</li> <li>Practical skill development reflective of workplace tasks.</li> <li>Online modules that house learning content (within the Binnacle Lounge).</li> <li>Assessment activities to be completed online (within the Binnacle Lounge).</li> <li>Assessment activities and projects to be completed in the classroom and/or student-led environment.</li> <li>Participation in an Industry Discovery – at an SFR-related workplace (recommended, however, not compulsory).</li> </ul> <p>This program uses single unit and clustered assessment.</p> <p>Assessment and training will be conducted at the school. Assessment methodologies will vary according to specific requirements of the Units of Competency. A range of methods will be used, including:</p> <ul style="list-style-type: none"> <li>Knowledge quizzes, short answer questions and other project/case study reports.</li> <li>Skills demonstrations, reports, documents, observations.</li> <li>Simulated assessment environment (SFR-related industry) – located at the school - for demonstration of skills (practical observations).</li> </ul> <p>Under supervision, students will instruct a range of SFR programs to members of the school community (peers and other students e.g. lower year levels).</p> <p>There is also an element of self-study (formative activities scheduled for students to undertake outside of class time). These activities are used by students to enhance their understanding of the content and are undertaken prior to assessment for that particular module or topic of study.</p> <p>Additional practical work-related experience is undertaken by students across the program.</p>
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Learning and Assessment Arrangements	<p><b><u>ORGANISATION</u></b></p> <p>The program will be delivered using class-based learning as well as a real SFR environment located at the school which involves delivering a range of SFR programs to adolescent and child participants.</p> <p>A range of teaching and learning strategies will be used to deliver the competencies including:</p> <ul style="list-style-type: none"> <li>Practical tasks</li> <li>Client interactions</li> <li>Group work</li> <li>Programs within the school (generally a minimum of two different SFR programs per term)</li> <li>Practical experience within the school and outside of the school</li> </ul>
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	Evidence contributing towards each competency will be collected throughout the program. This evidence will be used to make judgements of competency that are aligned with, and reflect, the requirements of each unit of competency.
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<b>Learning and Assessment Arrangements</b>	<p><b><u>LANGUAGE, LITERACY, NUMERACY AND DIGITAL LITERACY ASSISTANCE</u></b></p> <p>Support is available to all students and can be organised - through the deliverer - on a case-by-case and as needed basis throughout the program.</p> <p>‘Reasonable adjustment’ is offered for most assessment items. This is indicated in the assessment table at the top of each assessment and is allocated based on the unit of competency requirements.</p>
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<b>Learning and Assessment Arrangements</b>	<p><b><u>OPPORTUNITY FOR RPL AND CREDIT TRANSFER</u></b></p> <p><b>Recognition of Prior Learning (RPL)</b> is an assessment process that evaluates an individual’s informal learning to determine the extent to which that individual has achieved the required competency outcomes.</p> <p><b>Credit Transfer</b> is applying credit for a unit of competency that has previously been completed (successfully) by a student. Credit Transfer is offered both at enrolment and throughout the training program. A verified copy of the student’s Qualification and/or Statement of Attainment listing the units of competency that have previously been completed is required as evidence for Credit Transfer.</p> <p>Both RPL and Credit Transfer are available to students. Due to students being of high school age, usually with limited prior qualifications or work history, students typically undergo a train-to-assess pathway. An RPL assessment pathway will require verifiable evidence of a student’s prior learning (e.g. Statement of Attainment for previously completed superseded units).</p>
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<b>Learning and Assessment Arrangements</b>	<b>COURSE STRUCTURE</b>	
	<b>TERM 1</b>	<p><u>Topics:</u></p> <ul style="list-style-type: none"> <li>• Introduction to the Sport, Fitness and Recreation (SFR) Industry</li> </ul> <p><u>Programs:</u></p> <ul style="list-style-type: none"> <li>• Assist with SFR Programs (Supervisor Delivery)</li> </ul>
	<b>TERM 2</b>	<p><u>Topics:</u></p> <ul style="list-style-type: none"> <li>• Introduction to Community Programs</li> <li>• Introduction to Conditioning Programs</li> </ul> <p><u>Programs:</u></p> <ul style="list-style-type: none"> <li>• Community SFR Program (Student Delivery)</li> <li>• Participate in Conditioning Sessions (Supervisor Delivery)</li> </ul>
	<b>TERM 3</b>	<p><u>Topics:</u></p> <ul style="list-style-type: none"> <li>• Working in the SFR Industry - WHS and Provide Quality Service</li> <li>• Introduction to Anatomy and Physiology - The Cardiovascular System</li> </ul> <p><u>Programs:</u></p> <ul style="list-style-type: none"> <li>• Plan and Deliver Group Conditioning Sessions</li> <li>• Plan and Deliver a One-on-one Cardio Program</li> </ul>
	<b>TERM 4</b>	<p><u>Topics:</u></p> <ul style="list-style-type: none"> <li>• Introduction to Anatomy and Physiology - The Musculoskeletal System</li> <li>• First Aid Course: HLTAID011 Provide First Aid (Optional Additional)</li> </ul> <p><u>Programs:</u></p> <ul style="list-style-type: none"> <li>• Recreational Group Exercise Program</li> </ul>

<b>Learning Resources</b>	<p>Students are provided with a full Course Content kit that is specific to each term of study which includes:</p> <ul style="list-style-type: none"> <li>• Unit Plan</li> <li>• Learner Companions</li> <li>• Learner Modules</li> <li>• Online Activities</li> </ul>
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	<ul style="list-style-type: none"> <li>• Exercise Bank</li> <li>• Videos</li> <li>• Work templates and other work-related documents (e.g. policy manuals)</li> </ul>
<b>School Physical Resource Requirements</b>	<p>Students must have access to all physical resources (either individually or through resources supplied by the school).</p> <p>Refer to: <a href="#">School Physical Resource Requirements</a></p>
<b>Teacher Human Resource Requirements</b>	<p>Refer to: <a href="#">Teacher Human Resource Requirements</a></p> <p>Nominated trainer/s are listed against each unit of competency required to be completed in order for the student to achieve the qualification.</p>
<b>Pathways</b>	<p>The Certificate II in Sport and Recreation will be used predominantly by students seeking to enter the SFR industry and/or as a pathway to a higher-level qualification (e.g. Certificate III in Fitness or Certificate III in Sport and Recreation, with Binnacle Training or another Registered Training Organisation).</p>
<b>LLND</b>	<p>A Language, Literacy, Numeracy and Digital Literacy (LLND) Screening process is undertaken prior to enrolment to provide students with course suitability advice.</p> <p>The <a href="#">ACSE</a> (Australian Course Skills Framework) levels identified within the units of competency for this short course are:</p> <ul style="list-style-type: none"> <li>• Learning = 3</li> <li>• Reading = 3</li> <li>• Writing = 3</li> <li>• Oral Communication = 3</li> <li>• Numeracy = 3</li> </ul> <p>The <a href="#">DLSF</a> (Digital Literacy Skills Framework) outlines the digital literacy performance levels required to use digital technologies for personal, educational and employment goals.</p>
<b>AVETMISS Reporting</b>	<p>Students are enrolled in the relevant units of competency and the results are forwarded at the end of each term (as a minimum) to the Queensland Department of Trade, Employment and Training (DTET) indicating if competency has been attained or is continuing. Binnacle Program Management and Administration staff verify that accurate and up-to-date information is recorded.</p> <p><b>QLD SCHOOLS:</b> Permission is provided to DTET for student results to be forwarded to the Queensland Curriculum &amp; Assessment Authority (QCAA).</p>