

MARKETING REQUIREMENTS

FOR SUBJECT SELECTION - SUBMIT FOR APPROVAL

- › Your School (Third Party) is required to submit your Subject Selection Material (for each Binnacle Program you are set to offer), for Binnacle pre-approval. This is to be submitted with your signed Third Party Agreement in Term 1.
- › This includes subject information as positioned in your School Handbook and/or School Website. If your Subject Selection Material has already been finalised, please submit a copy for approval for future use.
- › In the event you (the school) make edits to Binnacle-supplied templates that impact or change the integrity of the document [e.g. reference to the training product(s), roles and responsibilities of Binnacle and the school in the delivery of the training product(s)], this must be submitted to Binnacle for pre-approval.

MARKETING REQUIREMENTS FOR SCHOOL SUBJECT SELECTION MATERIAL (SUBJECT HANDBOOKS AND GUIDES)

	REQUIREMENT	EXAMPLE
MANDATORY INCLUSIONS:	RTO Full Name (Binnacle Training) and RTO Code (31319) This is to be listed alongside reference to the qualification code and title, per above	Binnacle Training RTO 31319
	Full qualification code and title must be used	BSB30120 Certificate III in Business
	Binnacle's Program Disclosure Statement (PDS) declaration	PDS Declaration: This document is to be read in conjunction with Binnacle Training's Program Disclosure Statement (PDS). The PDS sets out the services and training products Binnacle Training as RTO provides and those services carried out by the School as Third Party (i.e. the facilitation of training and assessment services). To access Binnacle's PDS, please visit: binnacletraining.com.au/rto
	Language, Literacy and Numeracy (LLN) Skills statement. In particular, must specify:	A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required.
OPTIONAL INCLUSIONS:	Use our most recent Binnacle Training RTO Code Logo	
	List the units of competency in the Training Program (located in Support Centre)	Full Unit Code + Full Unit Name eg. HLTWHS001 Participate in workplace health and safety
IMPORTANT INFORMATION:	No reference to be made to the VETiS initiative, funded by the Queensland Government * For Schools delivering the SIS20115 Certificate II in Sport and Recreation	There must be <i>no reference</i> made to the Vocational Education and Training in Schools (VETiS) Initiative, funded by the QLD Government. While Binnacle Training is a Skills Assure Supplier (SAS) with the Queensland Government for the Certificate II in Sport and Recreation, due to the partner school being a "third party" in the delivery of training and assessment, this program must not be marketed as 'VETiS-funded' or 'VETiS funding eligible' by the third party. Importantly, please ensure there is: <ul style="list-style-type: none"> › <u>NO</u> reference to Binnacle being a Skills Assure Supplier; and › <u>NO</u> reference to the Certificate II in Sport and Recreation (or any other qualification) as being VETiS funded with Binnacle Training.