



**SECTION 1 - HUMAN RESOURCE REQUIREMENTS**

**Nominated Program Deliverers:**

**1. Each Program Deliverer must have the following evidence requirements in place prior to commencing delivery:**



Hold the Certificate IV in Training and Assessment (TAE40116, or its successor TAE40122, or its predecessor TAE40110\*) qualification; OR hold a diploma or higher qualification in “adult” education.

\* If using the TAE40110 qualification, two units must also be held:

1. TAEASS502 Design and develop assessment tools (or equivalent); and
2. TAE LLN411 Address adult language, literacy and numeracy (LLN) skills (or equivalent)

Hold an industry qualification:

\* Program Deliverer must hold a **Sport, Fitness and Recreation** (SFR)-related VET qualification (Certificate II or higher) and/or Degree in a **Sport, Fitness and Recreation** (SFR) industry area.

Demonstrate vocational competence:

Teacher must complete a (free) non-accredited Vocational Competence Update (VCU) which is used to demonstrate current knowledge and skills specific to each unit of competency within the qualifications being delivered. Deliverers will need to either hold the unit of competency, OR demonstrate equivalence (in skills and knowledge) using verifiable evidence (see #4).

**2. Each Program Deliverer must be the primary facilitator of learning by:**

Being timetabled to the class for every lesson.

**3. Each Program Deliverer must maintain currency in Industry and VET by:**

Completing their Binnacle Profile, which includes:

1. Recent Work History:
  - Sport coaching industry related history.
2. Industry Currency:
  - A minimum of one Sport and Recreation industry workplace visit **per semester**.
  - A minimum of one sport and recreation professional development **per semester** - participation in Binnacle Training’s scheduled live + virtual events (Workshops in Term 1 or 2, and ViSC in Term 4) will assist to satisfy this requirement.
3. VET Currency
  - A minimum of one VET-specific professional development **per semester** - participation in Binnacle Training’s scheduled live + virtual events (Workshops in Term 1 or 2, and ViSC in Term 4) will satisfy this requirement.



**4. Each Program Deliverer must demonstrate vocational competence by:**

- Demonstrating 'equivalence' to units - via Binnacle's custom VCU, specific to those being delivered in Binnacle Training's current Qualification program (see Section 2).

Obtaining Third Party Verification from a nominated supervisor (per unit of competency).

- Units can be verified by a supervisor or HOD in the school environment (must be in a sport and recreation context).
- Supporting evidence will also be required, including:
  - Holding a current (within 3 years) Sport-Specific or Community Coaching Accreditation (Level 1 or above).
  - Sport Coaching industry experience (minimum 10 hours).

OR

Holding or completing the actual units of competency as per Binnacle Training's current Qualification program (see Section 2).

The units of competency obtained by the teacher must be equivalent to those being delivered in Binnacle Training's current Qualification program. These would need to be completed at an external RTO (Binnacle does not offer accredited training for teachers).

- Contact your Binnacle Program Manager to be enrolled in the VCU.

**Nominated Sport and Recreation Back-Up Deliverer:**

**This must include:**

- At least one back-up deliverer who meets the 'Human Resource Requirements' prior to commencing as a Binnacle Program Deliverer:
  1. A current Certificate IV in Training and Assessment.
  2. A Sport, Fitness and Recreation (SFR)-related VET qualification (Certificate II or higher) and/or Degree.
  3. Demonstrate vocational competence.

**If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.**

**If the First Aid competency is delivered via the Binnacle program:**

**1. Each Program Deliverer must have the following prior to the commencement of First Aid delivery:**

- Hold a current Certificate IV in Training and Assessment (per above)
- Hold a current Provide First Aid Certificate (within 3 years)
- Hold a current CPR Certificate (within 12 months)
- Complete a 'Statement of Service – First Aid Officer' verified by their Head of Department or line manager.

**2. Each Program Deliverer must maintain currency in Industry and VET by:**

- Completing the Binnacle Profile, which includes:
  1. Recent Work History
    - First Aid Officer related history.

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2. Industry Currency

- A minimum of one First Aid professional development **annually** - *participation in Binnacle Training's scheduled live + virtual events (Workshops in Semester 1, and ViSC in Term 4) will assist to satisfy this requirement.*

3. VET Currency

- A minimum of one VET-specific professional development **per semester** – *participation in Binnacle Training's scheduled live + virtual events (Workshops in Term 1/2, plus ViSC in Term 4) will satisfy this requirement.*

**If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.**

## SECTION 2 – UNITS OF COMPETENCY

### SIS20321 CERTIFICATE II IN SPORT COACHING

CODE	UNIT TITLE	CORE / ELECTIVE
SISSSCO002	Work in a community coaching role	CORE
SIRXWHS001	Work safely	CORE
HLTAID011	Provide First Aid	CORE
SISSSCO001	Conduct sport coaching sessions with foundation level participants	ELECTIVE – LISTED (A)
SISXEMR001	Respond to emergency situations	ELECTIVE - LISTED
BSBPEF302	Develop self-awareness	ELECTIVE - IMPORTED
BSBTWK201	Work effectively with others	ELECTIVE - IMPORTED

## SECTION 3 – PHYSICAL RESOURCE REQUIREMENTS

### 1. Sport and Recreation facilities and equipment – located at the school.

**The School (Third-Party) must have access to:**

- A sport-specific training or competition environment.
- Facilities where a sport-specific range of officiating and coaching activities can be conducted.
- Equipment and resources appropriate for one or more specific sports.
- Athletes and novice/beginner participants.
- Key health and safety equipment and/or aids.
- School WHS and risk management policies and procedures.
- Equipment repair and maintenance resources (e.g. ball pumps, cleaning equipment).
- Maintenance storage facilities.
- Personal computers and internet, office equipment and resources.
- First aid kit



- Sport-specific rules, regulations and policies
- Sport-specific facilities, equipment and resources
- Organisational safety, emergency response and first aid procedures for the specific sport

**2. Additional school requirements:**

**The School (Third-Party) must have:**

- Access to participant groups (other than peers) for the purpose of gaining experience delivering sessions to real participants (e.g. primary school or junior secondary school students)

The venue/facility for these SFR Programs must include a range of SFR activities and equipment.

**If you are not currently meeting these PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.**

**First Aid training equipment (if the First Aid competency will be delivered via the Binnacle Program)**

**The School (Third-Party) must have:**

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Adult CPR Manikin	1 manikin per 4 students*
Infant CPR Manikin	1 manikin per 4 students*
CPR Face Shield or Clean Face	1 per student for each manikin
Alcohol Wipes	Tub
AED Trainer	1 trainer per 4 students*
Gloves (S, M, L)	Box of each size
EpiPen Trainers	1 trainer per 4 students*
Asthma Puffers (Placebo)	1 trainer per 4 students*

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Asthma Spacers	1 trainer per 4 students*
Asthma Spacer Mouthpieces	1 per student
Triangular Bandage	1 per student (new)*
Roller Bandage	1 per student (new)*
Spare Clean Bandages/Slings	Assortment
Workplace Compliant First Aid Kit – stocked	1 per class*
Pillows and Blankets	Assortment
Simulated Hazards	As per workplace

**If you require any of the First Aid training equipment above, click on the following link to source these items at discount prices!**

[\*\*VISIT BINNACLE SHOP\*\*](#)

**NOTE: PHOTOS OF THESE REQUIREMENTS MUST BE PROVIDED UPON REQUEST.**

**If you are not currently meeting these FIRST AID PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that they are met prior to program commencement.**