



SECTION 1 - HUMAN RESOURCE REQUIREMENTS

Nominated Sport and Recreation Program Deliverers:

1. Each Program Deliverer must have the following evidence requirements in place prior to commencing delivery:



- Hold the Certificate IV in Training and Assessment (TAE40116 or TAE40110*) qualification:

**If using the TAE40110 qualification, two new core units must also be held:*

1. TAEASS502 Design and develop assessment tools (or equivalent); and
2. TAELLN411 Address adult language, literacy and numeracy (LLN) skills (or equivalent)

OR

Hold a diploma or higher qualification in "adult" education.

- Hold an industry qualification:

* Program Deliverer must hold a **Sport, Fitness and Recreation** (SFR)-related VET qualification (Certificate III or higher) and/or Degree in a **Sport, Fitness and Recreation** (SFR) industry area.

- Demonstrate vocational competence:

Teacher must complete a (free) non-accredited Vocational Competence Update (VCU) which is used to demonstrate current knowledge and skills specific to each unit of competency within the qualifications being delivered. Deliverers will need to either hold the unit of competency, OR demonstrate equivalence (in skills and knowledge) using verifiable evidence (see #4).

2. Each Program Deliverer must be the primary facilitator of learning by:

- Being timetabled to the class for every lesson.

3. Each Program Deliverer must maintain currency in Industry and VET by:

- Completing their Binnacle Profile, which includes:

1. Recent Work History:

- Sport and recreation industry related history.

2. Industry Currency:

- A minimum of one Sport and Recreation industry workplace visit **per semester**.
- A minimum of one sport and recreation professional development **per semester** - *participation in Binnacle Training's scheduled live + virtual events (Workshops in Term 1 or 2, and ViSC in Term 4) will assist to satisfy this requirement.*

3. VET Currency

- A minimum of one VET-specific professional development **per semester** - *participation in Binnacle Training's scheduled live + virtual events (Workshops in Term 1 or 2, and ViSC in Term 4) will satisfy this requirement.*



4. Each Program Deliverer must demonstrate vocational competence by:

- Demonstrating 'equivalence' to units - via Binnacle's custom VCU, specific to those being delivered in Binnacle Training's current Qualification program (see Section 2).

Obtaining Third Party Verification from a nominated supervisor (per unit of competency)

- Units can be verified by a supervisor or HOD in the school environment (must be in a sport and recreation context).
- Supporting evidence (e.g. completed coaching plans) will also be required.

OR

Holding or completing the actual units of competency as per Binnacle Training's current Qualification program (see Section 2).

The units of competency obtained by the teacher must be equivalent to those being delivered in Binnacle Training's current Qualification program. These would need to be completed via an external RTO (Binnacle is unable to offer accredited training for teachers).

- Contact your Binnacle Program Manager to be enrolled in the VCU.

Nominated Sport and Recreation Back-Up Deliverer:

This must include:

- At least one back-up deliverer who meets the 'Human Resource Requirements' prior to commencing as a Binnacle Program Deliverer:
 1. A current Certificate IV in Training and Assessment.
 2. A Sport, Fitness and Recreation (SFR)-related VET qualification (Certificate III or higher) and/or Degree.
 3. Demonstrate vocational competence.

If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.

If the First Aid competency is delivered via the Binnacle program:

1. Each Program Deliverer must have the following prior to the commencement of First Aid delivery:

- Hold a current Certificate IV in Training and Assessment (per above)
- Hold a current Provide First Aid Certificate (within 3 years)
- Hold a current CPR Certificate (within 12 months)
- Complete a 'Statement of Service – First Aid Officer' verified by their Head of Department or line manager.

2. Each Program Deliverer must maintain currency in Industry and VET by:

- Completing the Binnacle Profile, which includes:
 1. Recent Work History
 - Sport and recreation industry related history.
 2. Industry Currency
 - A minimum of one sport and recreation industry workplace visit **annually**.
 - A minimum of one sport and recreation professional development **annually** - *participation in Binnacle Training's scheduled live + virtual events (Workshops in Term 1 or 2, and ViSC in Term 4) will assist to satisfy this requirement.*

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3. VET Currency

- A minimum of one VET-specific professional development **per semester** – *participation in Binnacle Training's scheduled live + virtual events (Workshops in Term 1/2, plus ViSC in Term 4) will satisfy this requirement.*

If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.

SECTION 2 – UNITS OF COMPETENCY

SIS30115 CERTIFICATE III IN SPORT AND RECREATION

(With optional entry qualification: SIS20115 CERTIFICATE II IN SPORT AND RECREATION)

CODE	UNIT TITLE	SIS20115 Certificate II in Sport and Recreation	SIS30115 Certificate III in Sport and Recreation
HLTWS001	Participate in workplace health and safety	CORE	CORE
SISXEMR001	Respond to emergency situations	CORE	CORE
SISXIND001	Work effectively in sport, fitness and recreation environments	CORE	ELECTIVE – IMPORTED
SISXIND002	Maintain sport, fitness and recreation industry knowledge	CORE	ELECTIVE – IMPORTED
SISXCAI002	Assist with activity sessions	CORE	ELECTIVE – IMPORTED
SISXCCS001	Provide quality service	CORE	CORE
BSBWOR202	Organise and complete daily work activities	CORE	
BSBSUS201	Participate in environmentally sustainable work practices	ELECTIVE – LISTED	
ICTICT203	Operate application software packages	ELECTIVE – LISTED	
BSBTEC201	Use business software applications	ELECTIVE - IMPORTED	
BSBTEC202	Use digital technologies to communicate in a work environment	ELECTIVE - IMPORTED	
BSBTEC203	Research using the internet	ELECTIVE – IMPORTED	
HLTAID011	Provide First Aid	CORE	CORE
BSBWOR204	Use business technology		ELECTIVE – LISTED
BSBWS303	Participate in WHS hazard identification, risk assessment and risk control		CORE
SISXCAI003	Conduct non-instructional sport, fitness or recreation sessions		CORE
ICTWEB201	Use social media tools for collaboration and engagement		CORE
SISXCAI006	Facilitate groups		ELECTIVE – LISTED
BSBWOR301	Organise personal work priorities and development		CORE



BSBADM307	Organise schedules		ELECTIVE – LISTED
SISXCAI004	Plan and conduct programs		CORE
<u>OPTIONAL TERM 7 ADD-ON</u>			
CODE	UNIT TITLE	SIS30321 Certificate III in Fitness – <i>Partial Completion</i>	
SISSSCO001	Conduct sport coaching sessions with foundation level participants	ELECTIVE	
BSBPEF302	Develop self-awareness	ELECTIVE	
BSBTWK201	Work effectively with others	ELECTIVE	
<p>NOTE: The 'Term 7 Add-On' contains three units of competency (as new learning) and will be combined with the nationally recognised CPR unit (HLTAID009) that is nested within the Binnacle HLTAID011 Provide First Aid course. These four units will be reported to the qualification: SIS30321 Certificate III in Fitness (partial completion only) to be eligible for an additional 2 QCE credits (with a maximum of 8 QCE credits from the same training package contributing to a QCE). Please contact Binnacle Training if you wish to explore further options.</p>			
HLTAID009	Provide cardiopulmonary resuscitation <i>(Completed as part of Provide First Aid – HLTAID011 Certificate)</i>	ELECTIVE	

SECTION 3 – PHYSICAL RESOURCE REQUIREMENTS

1. Sport and Recreation facilities and equipment – located at the school.

The School (Third-Party) must have access to:

- A sport-specific training or competition environment.
- Facilities where a sport-specific range of officiating and coaching activities can be conducted.
- Equipment and resources appropriate for one or more specific sports.
- Athletes and novice/beginner participants.
- Key health and safety equipment and/or aids.
- School WHS and risk management policies and procedures.
- Equipment repair and maintenance resources (e.g. ball pumps, cleaning equipment).
- Maintenance storage facilities.
- Personal computers and internet, office equipment and resources.
- Social media tools and applications (e.g. blogs, wikis, social media sites).
- First aid kit
- Drinking water
- Sport-specific rules, regulations and policies
- Sport-specific facilities, equipment and resources
- Organisational safety, emergency response and first aid procedures for the specific sport



2. Additional school requirements:

The School (Third-Party) must have:

- Access to a primary school (or junior secondary) for a Community Fitness Program to be organised by the Program Deliverer.
 - The venue/facility for this Community Fitness Program must include a range of sport and recreation activities and equipment.

If you are not currently meeting these PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.

First Aid training equipment (if the First Aid competency will be delivered via the Binnacle Program)

The School (Third-Party) must have:

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY	MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Adult CPR Manikin	1 manikin per 4 students*	Asthma Spacers	1 trainer per 4 students*
Infant CPR Manikin	1 manikin per 4 students*	Asthma Spacer Mouthpieces	1 per student
CPR Face Shield or Clean Face	1 per student for each manikin	Triangular Bandage	1 per student (new)*
Alcohol Wipes	Tub	Roller Bandage	1 per student (new)*
AED Trainer	1 trainer per 4 students*	Spare Clean Bandages/Slings	Assortment
Gloves (S, M, L)	Box of each size	Workplace Compliant First Aid Kit – stocked	1 per class*
EpiPen Trainers	1 trainer per 4 students*	Pillows and Blankets	Assortment
Asthma Puffers (Placebo)	1 trainer per 4 students*	Simulated Hazards	As per workplace

If you require any of the First Aid training equipment above, click on the following link to source these items at discount prices!

[VISIT BINNACLE SHOP](#)

NOTE: PHOTOS OF THESE REQUIREMENTS MUST BE PROVIDED UPON REQUEST.

If you are not currently meeting these FIRST AID PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that they are met prior to program commencement.