# **CHECKLIST OF MANDATORY INCLUSIONS**

Please use this checklist (in conjunction with Binnacle’s ‘Marketing Requirements for Independent Contractors – First Aid’) to ensure that the following mandatory information is included when marketing First Aid:

|  |  |
| --- | --- |
| Information that must be included: | |
|  | Binnacle’s Program Disclosure Statement (PDS) declaration. |
|  | RTO name (Binnacle Training) and RTO Code (31319) - this is to be listed alongside reference to the unit code and title. |
|  | Unit code and title:   * HLTAID011 Provide First Aid |
|  | Course format and duration statement which must specify:   * That this course is delivered by a Binnacle Independent First Aid Contractor via a third-party agreement with the external Registered Training Organisation (RTO) – Binnacle Training; and * Course duration (if one-day delivery is referred to, it must specify that all knowledge assessment must be completed by participants prior to this one-day delivery). |
|  | Entry and completion requirements statement which must specify that:   * Participants are required to undertake practical training and assessments at floor level which includes demonstrating CPR on a manikin for at least two minutes; * The minimum age to enrol in this course is 14 years; and * Participants will require suitable language, literacy and numeracy skills to complete this course. |