



SECTION 1 - HUMAN RESOURCE REQUIREMENTS

Nominated First Aid Program Deliverer(s):

1. Each Program Deliverer must have the following evidence requirements in place prior to the commencement of delivery:



- Hold the Certificate IV in Training and Assessment (TAE40116 or TAE40110*) qualification:
 - * If using the TAE40110 qualification, two new core units must also be held:*
 1. TAEASS502 Design and develop assessment tools (or equivalent); and
 2. TAELLN411 Address adult language, literacy and numeracy (LLN) skills (or equivalent).
- Hold a current Provide First Aid Certificate (within 3 years) and CPR Certificate (within 12 months)*
 - * Must also remain current for each new class being delivered.*
- Complete a 'Statement of Service – First Aid Officer' verified by their Head of Department or line manager*
 - * Used to demonstrate First Aid related recent work history using verifiable evidence.*

2. Each Program Deliverer must be the primary facilitator of learning by:

- Being timetabled to the class for every lesson.

3. Each Program Deliverer must maintain currency in Industry and VET by:

- Completing the Binnacle Profile, which includes:
 1. Recent Work History
 - Industry related history, specific to First Aid (e.g. ongoing participation as a First Aid Officer for sport teams and excursions).
 2. Industry Currency
 - A minimum of one First Aid-specific professional development **per year** - Binnacle Training will source professional development opportunities to satisfy this requirement.
 3. VET Currency
 - A minimum of one VET-specific professional development **per semester** - participation in Binnacle Training's scheduled live events (Workshops in Term 1/2, plus ViSC in Term 4) will satisfy this requirement.

Nominated First Aid Back-Up Deliverer:

This must include:

- At least one back-up deliverer who meets the 'Human Resource Requirements' prior to commencing as a Binnacle Program Deliverer:
 1. A current Certificate IV in Training and Assessment.
 2. Hold a current Provide First Aid Certificate (within 3 years) and CPR Certificate (within 12 months).
 3. Complete a 'Statement of Service – First Aid Officer' verified by their Head of Department or line manager.

If you are not currently meeting these PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.



SECTION 2 – UNITS OF COMPETENCY

CODE	UNIT TITLE
HLTAID011	Provide First Aid
HLTAID010	Provide basic emergency life support
HLTAID009	Provide cardiopulmonary resuscitation

SECTION 3 - PHYSICAL RESOURCE REQUIREMENTS

1. First Aid training equipment

The School (Third-Party) must have:

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY	MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Adult CPR Manikin	1 manikin per 4 students*	Asthma Spacers	1 trainer per 4 students*
Infant CPR Manikin	1 manikin per 4 students*	Asthma Spacer Mouthpieces	1 per student
CPR Faceshield or Clean Face	1 per student for each manikin	Triangular Bandage	1 per student (new)*
Alcohol Wipes	Tub	Roller Bandage	1 per student (new)*
AED Trainer	1 trainer per 4 students*	Spare Clean Bandages/Slings	Assortment
Gloves (S, M, L)	Box of each size	Workplace Compliant First Aid Kit – stocked	1 per class*
Epipen Trainers	1 trainer per 4 students*	Pillows and Blankets	Assortment
Asthma Puffers (Placebo)	1 trainer per 4 students*	Simulated Hazards	As per workplace

If you require any of the First Aid training equipment above, click on the following link to source these items at discount prices!

[VISIT BINNACLE SHOP](#)

NOTE: PHOTOS OF THE ABOVE REQUIREMENTS MUST BE PROVIDED UPON REQUEST.

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