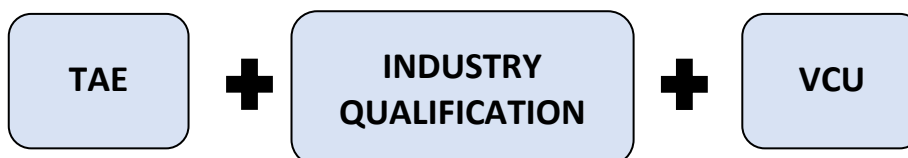




## SECTION 1 - HUMAN RESOURCE REQUIREMENTS

### Nominated Sport and Recreation Program Deliverers:

#### 1. Each Program Deliverer must have the following evidence requirements in place prior to commencing delivery:



- Hold the Certificate IV in Training and Assessment (TAE40116 or TAE40110\*) qualification:

*\*If using the TAE40110 qualification, two new core units must also be held:*

1. TAEASS502 Design and develop assessment tools (or equivalent); and
2. TAELLN411 Address adult language, literacy and numeracy (LLN) skills (or equivalent).

- Hold an industry qualification:

*\*Industry-related VET qualification (Cert III or higher) and/or Degree.*

- Demonstrate vocational competence:

Teacher must complete a (free) non-accredited Vocational Competence Update (VCU)\* which is used to demonstrate current knowledge and skills specific to each unit of competency within the qualifications being delivered. Deliverers will need to either hold the unit of competency, OR demonstrate equivalence (in skills and knowledge) using verifiable evidence (see #4).

#### 2. Each Program Deliverer must be the primary facilitator of learning by:

- Being timetabled to the class for every lesson.

#### 3. Each Program Deliverer must maintain currency in Industry and VET by:

- Completing their Binnacle Profile, which includes:

1. Recent Work History:

- Sport and recreation industry related history.

2. Industry Currency:

- A minimum of one sport and recreation industry workplace visit **per semester**.
- A minimum of one sport and recreation professional development **per semester** - participation in Binnacle Training's scheduled live events (Workshops in Term 1 or 2, and ViSC in Term 4) will assist to satisfy this requirement.

3. VET Currency

- A minimum of one VET-specific professional development **per semester** - participation in Binnacle Training's scheduled live events (Workshops in Term 1 or 2, and ViSC in Term 4) will satisfy this requirement.

#### 4. Each Program Deliverer must demonstrate vocational competence by:

- Demonstrating 'equivalence' to units - via Binnacle's custom VCU, specific to those being delivered in Binnacle Training's current Qualification program (see Section 2).

Completing Third-Party Reports (TPR's) -

- Evidence to demonstrate equivalence can be verified by a supervisor or HOD in the school environment (must be in a sport and recreation context).
- Supporting evidence (e.g. completed coaching plans) will also be required.



OR

Holding or completing the actual units of competency as per Binnacle Training's current Qualification program (see Section 2).

The units of competency obtained by the teacher must be equivalent to those being delivered in Binnacle Training's current Qualification program. These would need to be completed via an external RTO (Binnacle is unable to offer accredited training for teachers).

- Contact your Binnacle Program Manager to be enrolled in the VCU.

**Nominated Sport and Recreation Back-Up Deliverer:**

**This must include:**

- At least one back-up deliverer who meets the 'Human Resource Requirements' prior to commencing as a Binnacle Program Deliverer:
  1. A current Certificate IV in Training and Assessment.
  2. An industry-related VET qualification (Cert III or higher) and/or Degree.
  3. Demonstrate vocational competence.

**If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.**

**If the First Aid competency is delivered via the Binnacle program:**

**1. Each Program Deliverer must have the following prior to the commencement of First Aid delivery:**

- Hold a current Certificate IV in Training and Assessment (per above)
- Hold a current Provide First Aid Certificate (within 3 years)
- Hold a current CPR Certificate (within 12 months)
- Complete a 'Statement of Service – First Aid Officer' verified by their Head of Department or line manager.

**2. Each Program Deliverer must maintain currency in Industry and VET by:**

- Completing the Binnacle Profile, which includes:
  1. Recent Work History
    - Industry related history, specific to First Aid (e.g. ongoing participation as a First Aid Officer for sport teams and excursions).
  2. Industry Currency
    - A minimum of one First Aid-specific professional development **per year** – *Binnacle Training will source professional development opportunities to satisfy this requirement.*
  3. VET Currency
    - A minimum of one VET-specific professional development **per semester** – *participation in Binnacle Training's scheduled live events (Workshops in Term 1/2, plus ViSC in Term 4) will satisfy this requirement.*

**If you are not currently meeting these HUMAN RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.**



**SECTION 2 – UNITS OF COMPETENCY**

**SIS30115 CERTIFICATE III IN SPORT AND RECREATION**

**(With optional entry qualification: SIS20115 CERTIFICATE II IN SPORT AND RECREATION)**

<b>CODE</b>	<b>UNIT TITLE</b>	<b>SIS20115 Certificate II in Sport and Recreation</b>	<b>SIS30115 Certificate III in Sport and Recreation</b>
HLTWHS001	Participate in workplace health and safety	CORE	CORE
SISXEMR001	Respond to emergency situations	CORE	CORE
SISXCAI002	Assist with activity sessions	CORE	ELECTIVE – IMPORTED
BSBWOR202	Organise and complete daily work activities	CORE	
SISXCCS001	Provide quality service	CORE	CORE
SISXIND001	Work effectively in sport, fitness and recreation environments	CORE	ELECTIVE – IMPORTED
SISXIND002	Maintain sport, fitness and recreation industry knowledge	CORE	
BSBSUS201	Participate in environmentally sustainable work practices	ELECTIVE – LISTED	
SISXFAC001	Maintain equipment for activities	ELECTIVE – LISTED	ELECTIVE – IMPORTED
BSBTEC203	Research using the internet	ELECTIVE – IMPORTED	
BSBOPS304	Deliver and monitor a service to customers	ELECTIVE – IMPORTED	
BSBPEF301	Organise personal work priorities	ELECTIVE – IMPORTED	
HLTAID003	Provide First Aid	CORE	CORE
BSBWOR204	Use business technology		ELECTIVE – LISTED
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control		CORE
SISXCAI003	Conduct non-instructional sport, fitness or recreation sessions		CORE
ICTWEB201	Use social media tools for collaboration and engagement		CORE
SISXCAI006	Facilitate groups		ELECTIVE – LISTED
BSBWOR301	Organise personal work priorities and development		CORE
BSBADM307	Organise schedules		ELECTIVE – LISTED
SISXCAI004	Plan and conduct programs		CORE

**PLUS TERM 7 ADD-ON: 4 units towards a partial completion of SIS30315 Certificate III in Fitness**



CODE	UNIT TITLE	SIS30315 Certificate III in Fitness
SISSCO001	Conduct sport coaching sessions with foundation level participants	ELECTIVE
BSBPEF302	Develop self-awareness	ELECTIVE
HLTAID009	Provide cardiopulmonary resuscitation <i>(Completed as part of Provide First Aid – HLTAID011 Certificate)</i>	ELECTIVE
HLTAID010	Provide basic emergency life support <i>(Completed as part of Provide First Aid – HLTAID011 Certificate)</i>	ELECTIVE

## SECTION 3 – PHYSICAL RESOURCE REQUIREMENTS

### 1. Sport and Recreation facilities and equipment - located at the school.

The School (Third-Party) **must have** access to:

- A sport-specific training or competition environment.
- Facilities where a sport-specific range of officiating and coaching activities can be conducted.
- Equipment and resources appropriate for one or more specific sports.
- Athletes and novice/beginner participants.
- Key health and safety equipment and/or aids.
- School WHS and risk management policies and procedures.
- Equipment repair and maintenance resources (e.g. ball pumps, cleaning equipment).
- Maintenance storage facilities.
- Personal computers and internet, office equipment and resources.
- Social media tools and applications (e.g. blogs, wikis, social media sites).
- First aid kit
- Drinking water
- Sport-specific rules, regulations and policies
- Sport-specific facilities, equipment and resources
- Organisational safety, emergency response and first aid procedures for the specific sport

### 2. Additional school requirements:

The School (Third-Party) **must have**:

- Access to a primary school (or junior secondary year levels) to run a sport/recreation program in the second year of the program, comprising 3 sessions (e.g. consecutive weeks). This must be organised and overseen by the Program Deliverer.  
The venue/facility for this sport/recreation program must allow for a range of activities and equipment to be included.

If you are not currently meeting these PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that these are met prior to program delivery.



**First Aid training equipment (if the First Aid competency will be delivered via the Binnacle Program)**

The School (Third-Party) must have:

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Adult CPR Manikin	1 manikin per 4 students*
Infant CPR Manikin	1 manikin per 4 students*
CPR Face Shield or Clean Face	1 per student for each manikin
Alcohol Wipes	Tub
AED Trainer	1 trainer per 4 students*
Gloves (S, M, L)	Box of each size
Epipen Trainers	1 trainer per 4 students*
Asthma Puffers (Placebo)	1 trainer per 4 students*

MANDATORY EQUIPMENT	MINIMUM (*Suggested) QTY
Asthma Spacers	1 trainer per 4 students*
Asthma Spacer Mouthpieces	1 per student
Triangular Bandage	1 per student (new)*
Roller Bandage	1 per student (new)*
Spare Clean Bandages/Slings	Assortment
Workplace Compliant First Aid Kit – stocked	1 per class*
Pillows and Blankets	Assortment
Simulated Hazards	As per workplace

**If you require any of the First Aid training equipment above, click on the following link to source these items at discount prices!**

[VISIT BINNACLE SHOP](#)

**NOTE: PHOTOS OF THESE REQUIREMENTS MUST BE PROVIDED UPON REQUEST.**

If you are not currently meeting these FIRST AID PHYSICAL RESOURCE requirements, please use the relevant section in the 'Binnacle Signed Agreement' to describe the actions that will be taken to ensure that they are met prior to program commencement.