

| PAGE | TPA SECTION | UPDATE | COMMENTS (if applicable) |
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| 4 | Summary Information | Updated Section: 'School Refund Policy'. Enrolment cut-off date amended to 30 June, in the year of course commencement. This was previously 31 July, in the year of course commencement. | Enrolment cut-off brought forward to end of Term 2 (i.e. 30 June). Enrolments may be opened after this date (on approval by Binnacle) but will require a specific 'late enrolment' parent acknowledgement. This acknowledgement includes the condition that the student may not have the opportunity to complete the full qualification and may only receive a Statement of Attainment for the competencies achieved. |
| 6 | Summary Information | Updated Section: 'Marketing Consent to School (Third Party)'. Statement added to reference the requirement of the School (Third Party) to submit its School Subject Selection material, as positioned in the School Handbook and/or School Website, plus any applicable School Website Marketing pertaining to VET Course offerings, for Binnacle pre-approval. | This pre-approval process will ensure your (current and future) Subject Selection and website related marketing of Binnacle programs meets strict compliance requirements as per Standard 4.1 of the Standards for RTOs 2015. This requirement also added to Table 2. School (Third Party) Responsibilities, per below. |
| 12 | Table 2. School (Third Party) Responsibilities | Updated Clause #2: Included specific reference to a 'nominated Back-Up Deliverer.' | Added to make clear the School (Third Party) must resource a nominated back-up deliverer (per program offered), who meets the following requirements (or will meet these prior to commencing as a Binnacle Program Deliverer): <ol style="list-style-type: none"> 1. A current Certificate IV in Training and Assessment; 2. Demonstrate vocational competence; and 3. Complete their Binnacle Profile. |
| 13 | Table 2. School (Third Party) Responsibilities | Updated Clause #13: Statement added to reference the requirement of the School (Third Party) to submit its School Subject Selection material, as positioned in the School Handbook and/or School Website, plus any applicable School Website Marketing pertaining to VET Course offerings, for Binnacle pre-approval. | This pre-approval process will ensure your (current and future) Subject Selection and website related marketing of Binnacle programs meets strict compliance requirements as per Standard 4.1 of the Standards for RTOs 2015. |

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| 14-15 | Table 3. Sport & Fitness Programs – Additional School (Third Party) Responsibilities | Updated Responsibility: Specific reference to the new Blue Card Process commencing 31 August 2020. | <p>Includes specific reference to the key initial step for students to have/obtain a customer reference number (CRN) from the Queensland Department of Transport and Main Roads (TMR). A CRN is the 9-digit number on a current learner licence or driver licence issued by TMR.</p> <p>NOTE: If students do not hold a current learner licence or driver licence (issued by TMR), they will be required to go to a Department of Transport and Main Roads (TMR) service centre and let them know that they are applying for a blue card and require a CRN. To get a CRN students must:</p> <ul style="list-style-type: none"> • take 3 acceptable identity documents to prove their identity (must show proof of address on at least 1 identity document); and • have the TMR staff take their photo. <p>Binnacle assists with this process via instructional tips, links and videos within each student's Term 1 assessment.</p> |
| 16 | School Costs – Certificate Programs | Updated Section: Enrolment cut-off date amended to 30 June, in the year of course commencement. This was previously 31 July, in the year of course commencement. | As per Item #1 above. |
| | Appendix 1 – VET Certificates and Units of Competency | <p>New 'Tourism & Business' Dual Qualification Program: BSB30120 Certificate III in Business + SIT20116 Certificate II in Tourism</p> | <p>While Certificate III in Business continues to be offered as a stand-alone qualification; this new dual qualification program comprises the Certificate II in Tourism plus still having the outcome of the Certificate III in Business.</p> <p>Due to effective overlap of units, this only requires an additional 6 units of competency; while still ensuring a 8 QCE credits outcome (Certificate II = 4 QCE credits; Certificate III = 4 QCE credits i.e. 50% new learning derived from Certificate III). Includes the new Certificate III in Business qualification code BSB30120.</p> |
| | Appendix 1 – VET Certificates and Units of Competency | <p>Updated qualification: BSB30120 Certificate III in Business: BSB30120 Certificate III in Business replaces the 'now superseded' qualification BSB30115 Certificate III in Business.</p> | BSB30120 was released in October 2020 and successfully added to Binnacle Training's scope of registration. All students enrolling in the new 2021 course will enrol into this new qualification code. All students who previously enrolled into the 'now superseded' BSB30115 in 2020 with an expected completion of 2021 will continue with this old qualification. |

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| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>Updated qualification: BSB20120 Certificate II in Workplace Skills:</u> BSB20120 Certificate II in Workplace Skills replaces the ‘now superseded’ qualification BSB20115 Certificate II in Business.</p> | <p>BSB20120 was released in October 2020 and successfully added to Binnacle Training’s scope of registration. All students enrolling in the new 2021 course will enrol into this new qualification code. All students who previously enrolled into the ‘now superseded’ BSB20115 in 2020 with an expected completion of 2021 will continue with this old qualification.</p> |
| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>Updated Short Course:</u> Introduction to Sport, Fitness & Recreation (replacing former Short Course: Sports First Aid). Encompasses 2 new units of competency (plus CPR Certificate).</p> | <p>Short Course: Sports First Aid comprised 2 units of competency which expire September 2020.</p> |
| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>SIS30315 Certificate III in Fitness – Updated Electives:</u> <u>Added:</u> BSBSUS201 Participate in environmentally sustainable work practices <u>Removed:</u> SISFFIT011 Deliver community fitness programs <u>Added:</u> SISXIND002 Maintain sport, fitness and recreation industry knowledge <u>Removed:</u> BSBWOR204 Use business technology</p> | <p>SISFFIT011 moved to <i>Short Course: Introduction to Sport, Fitness & Recreation</i>. BSBWOR204 superseded as at Oct 2020.</p> |
| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>SIS30315 Certificate III in Fitness + SIS20115 Certificate II in Sport and Recreation – Updated Electives:</u> <u>Added:</u> BSBSUS201 Participate in environmentally sustainable work practices <u>Removed:</u> SISFFIT011 Deliver community fitness programs <u>Added:</u> BSBTEC203 Research using the internet <u>Removed:</u> BSBWOR204 Use business technology <u>Added:</u> HLTAID001 Provide cardiopulmonary resuscitation <u>Removed:</u> FSKDIG03 Use digital technology for routine workplace tasks</p> | <p>SISFFIT011 moved to <i>Short Course: Introduction to Sport, Fitness & Recreation</i>. BSBWOR204 superseded as at Oct 2020. FSKDIG03 superseded as at Nov 2019.</p> |
| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>SIS30115 Certificate III in Sport and Recreation – Updated Elective:</u> <u>Added:</u> SISXIND002 Maintain sport, fitness and recreation industry knowledge <u>Removed:</u> HLTAID001 Provide cardiopulmonary resuscitation</p> | <p>Students still achieve HLTAID001 due to this competency being nested in HLTAID003 Provide first aid. HLTAID001 now able to be treated as a ‘bonus’ unit in addition to the 15 units comprising this qualification.</p> |

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| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>SIS20115 Certificate II in Sport and Recreation – Updated Elective:</u></p> <p><u>Added:</u> BSBTEC203 Research using the internet</p> <p><u>Removed:</u> BSBWOR204 Use business technology</p> <p><u>Added:</u> HLTAID001 Provide cardiopulmonary resuscitation</p> <p><u>Removed:</u> FSKDIG03 Use digital technology for routine workplace tasks</p> | <p>BSBWOR204 superseded as at Oct 2020.</p> <p>FSKDIG03 superseded as at Nov 2019.</p> |
| <p>Appendix 1 – VET Certificates and Units of Competency</p> | <p><u>SIS30115 Certificate III in Sport and Recreation + SIS20115 Certificate II in Sport and Recreation:</u></p> <p><u>Added:</u> BSBTEC203 Research using the internet</p> <p><u>Removed:</u> FSKDIG03 Use digital technology for routine workplace tasks</p> | <p>FSKDIG03 superseded as at Nov 2019.</p> |
| <p>Appendix 2 – Certificate III in Business + Certificate II in Tourism – Resource Requirements</p> | <p><u>New Section:</u> Included the resource requirements list specific to the new Dual Qualification Program.</p> | <p>Includes Cert II Tourism-specific resource requirements, namely requirement of School (Third Party) to facilitate a Tourism-related industry discovery day for students, preferable in Semester 1.</p> |
| <p>Appendices 2-6</p> | <p><u>Updated Section:</u> Included specific reference to a nominated Back-Up Deliverer.</p> | <p>Added to make clear the School (Third Party) must resource a nominated back-up deliverer (per program offered), who meets the following requirements (or will meet these prior to commencing as a Binnacle Program Deliverer):</p> <ol style="list-style-type: none"> 1. A current Certificate IV in Training and Assessment; 2. Demonstrate vocational competence; and 3. Complete their Binnacle Profile. |