

BSB30115 CERTIFICATE III IN BUSINESS (OLD)			BSB30120* CERTIFICATE III IN BUSINESS (NEW)		
CODE	TITLE	CORE / ELECTIVE	CODE	TITLE	CORE / ELECTIVE
BSBWHS302	Apply knowledge of WHS legislation in the workplace	CORE	BSBWHS311	Assist with maintaining workplace safety	CORE
BSBFLM312	Contribute to team effectiveness	ELECTIVE (L1)	BSBXTW301	Work in a team	ELECTIVE (C)
BSBWOR301	Organise personal work priorities and development	ELECTIVE (L2)	BSBPEF301	Organise personal work priorities	ELECTIVE (B)
BSBITU314	Design and produce spreadsheets	ELECTIVE (L3)			
BSBITU312	Create electronic presentations	ELECTIVE (L4)	BSBTEC303	Create electronic presentations	ELECTIVE (A)
BSBPRO301	Recommend products and services	ELECTIVE (L5)			
BSBCUS301	Deliver and monitor a service to customers	ELECTIVE (L6)	BSBOPS304	Deliver and monitor a service to customers	ELECTIVE (D)
BSBWRT301	Write simple documents	ELECTIVE (L7)	BSBWRT311	Write simple documents	ELECTIVE (A)
BSBITU306	Design and produce business documents	ELECTIVE (L8)	BSBTEC301	Design and produce business documents	ELECTIVE (A)
BSBLED301	Undertake eLearning	ELECTIVE			
<b>PLUS</b>					
FNSFLT401	Be MoneySmart through a career in small business	ELECTIVE			
<b>or</b>					

**BSB30120\* CERTIFICATE III IN BUSINESS (NEW)**  
*\*Pending release on training.gov.au (expected mid-Oct 2020) and Binnacle Training's addition to scope successful application thereafter.*

FNSFLT301	Be MoneySmart	ELECTIVE	FNSFLT301	Be MoneySmart	ELECTIVE
<b>PLUS</b>					
FNSFLT205	Develop knowledge of the Australian financial system and markets	ELECTIVE			
<b>or</b>					
ICTWEB201	Use social media tools for collaboration and engagement	ELECTIVE			
			BSBPEF201	Support personal wellbeing in the workplace	CORE
			BSBSUS211	Participate in sustainable work practices	CORE
			BSBTWK301	Use inclusive work practices	CORE
			BSBXCM301	Engage in workplace communication	CORE
			BSBCRT311	Apply critical thinking skills in a team environment	CORE

*^ Elective units are subject to change prior to the commencement of the program.*