



DELIVERY OF FACE-TO-FACE TRAINING DURING THE COVID-19 PANDEMIC

Scope

All RTOs are expected to follow Australian Government advice regarding social distancing, personal hygiene, and when and how to isolate during the COVID-19 pandemic. For further information, please visit the Australian Government Department of Health website at:

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

This Policy and Procedure is to apply for the period of the COVID-19 pandemic only. Further advice will be provided once it is assessed that it is safe for face-to-face training to resume as normal.

Procedure

Where delivery of training is performed face-to-face, the following points must be considered:

- Ensure there is ample space in the classroom between people (e.g. by ensuring desks/workstations are adequately separated).
- Increasing cleaning, particularly of classrooms, toilets, common areas, door handles and equipment.
- Any student who is unwell, or who is required to self-isolate, must not attend class and must be sent home.
- Binnacle Training will check with relevant jurisdictional health authorities regarding any additional requirements that apply in their location (and advise as such).
- Binnacle Training will contact the VET regulator to discuss adaptive measures for training and assessment strategies being considered during COVID-19 (where required).

Procedure (Specific to Delivery of First Aid Practical Training)

As advised by The Australian Industry and Skills Committee (AISC), the following points must be upheld when delivering first aid training:

- RTOs seeking to continue delivering first aid should undertake a risk assessment to consider whether the training is urgent and essential in the context of current social distancing and societal restrictions arising from the COVID-19 pandemic.
- Where training is essential, RTOs must undertake the necessary adjustments as outlined in the general advice regarding the delivery of face-to-face training (see above).
- Where training is essential and must continue, given the high risk of transmission of COVID-19 through bodily fluids such as saliva, RTOs must provide a “reasonable adjustment” to **all students** when teaching and assessing the performance of ventilations on a manikin.
- This means that for the period of the COVID-19 pandemic, **RTOs must not allow** students to breathe directly into a manikin. This will help minimise the risk of spreading the virus.
- Instead, students are to be assessed performing breaths to the side of the manikin.

- Assessors are to use their professional judgement in assessing competence of students' capacity to perform CPR under these new circumstances.
- RTOs must still assess students against all other aspects of CPR as per the unit of competency requirements set out in the HLT Training Package. All other Assessment Requirements, including the Assessment Conditions, must also be met.