



**Binnacle gives consent to your school to use the subject selection templates provided (for marketing Binnacle's programs), pending the following requirements:**

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### SUBJECT SELECTION TEMPLATES

1. Ensure you (the school) only use those Binnacle subject selection templates as supplied at <http://www.binnacletraining.com.au/rto> (Select: Subject Selection)
  - 1.1. Templates from the previous year must not be used. You must download the necessary document from the link provided each time a subject selection marketing template is required.
  - 1.2. **IMPORTANT - SPORT/FITNESS PARTNER SCHOOLS.** No reference is to be made pertaining to the Vocational Education and Training in Schools (VETiS) Initiative as funded by the Queensland Government. While Binnacle Training is a Pre-qualified supplier for the VETiS eligible qualification SIS20115 Certificate II in Sport and Recreation, it is the Department's directive that the VETiS funding program must not be marketed by any "third party". The third party to this Agreement is your school meaning any partner school documentation (e.g. subject selection handbook) would be classified as "third party" marketing of the VETiS program.

### PROGRAM DISCLOSURE STATEMENT (PDS)

2. A declaration regarding the PDS (see clause 2.1) will be found on all subject selection templates. This declaration must be maintained in order to uphold the integrity of each document (see clause 3).
  - 2.1. PDS Declaration

<b>IMPORTANT</b> Program Disclosure Statement (PDS)	<p>This document is to be read in conjunction with Binnacle Training's <b>Program Disclosure Statement (PDS)</b>. The PDS sets out the services and training products Binnacle Training provides <u>and</u> those services carried out by the 'Partner School' (i.e. the delivery of training and assessment services).</p> <p>To access Binnacle's PDS, visit: <a href="http://www.binnacletraining.com.au/rto.php">http://www.binnacletraining.com.au/rto.php</a> and select 'RTO Files'.</p>
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3. Where you (the school) copy-paste content from a Binnacle-supplied template onto a school-specific template (e.g. Subject Handbook), the PDS Declaration (clause 2.1) must be included in the school-specific template.

### SUBJECT SELECTION MATERIAL – FOR BINNACLE PRE-APPROVAL

4. Your School (Third Party) is required to submit your Subject Selection Material (for each Binnacle Program you are set to offer), for Binnacle pre-approval. This is to be submitted as an accompaniment to your signed Third Party Agreement.
5. This includes subject information as positioned in your School Handbook and/or School Website. If your Subject Selection Material has already been finalised, please submit a copy for approval for future use.



### **EDITS TO BINNACLE SUPPLIED TEMPLATES - DURING THE PERIOD OF AGREEMENT**

6. In the event you (the school) make edits to Binnacle-supplied templates that *impact or change the integrity of the document* [e.g. reference to the training product(s), roles and responsibilities of Binnacle and the school in the delivery of the training product(s)], then the school must submit this to Binnacle for pre-approval.
7. If only customising the templates to suit the school *without changing the integrity of the document*, then it is not a requirement for this to be submitted to Binnacle for pre-approval.